# Safety Attribute Inspection (SAI) Data Collection Tool 3.1.4 Operational Control (OP)

## **ELEMENT SUMMARY INFORMATION**

# Purpose of This Element (Certificate Holder's responsibility):

• To maintain and exercise Operational Control and authority over initiating, conducting or terminating flights.

# **Objective** (FAA oversight responsibility):

- To determine if the Certificate Holder's Operational Control process meets all applicable requirements of the Federal Aviation Regulations and FAA policies.
- To determine if the Certificate Holder's Operational Control process incorporates the System Safety Attributes.
- To identify any shortfalls in the Certificate Holder's Operational Control process.

# **Specific Instructions:**

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## SUPPLEMENTAL INFORMATION

# Specific Regulatory Requirement(s) (SRRs):

- SRRs:
  - 119.33(a)(1)
  - 119.33(a)(2)
- 119.33(a)(3)
- 119.33(b)(1)
- 119.33(b)(2)
- 119.33(b)(3)
- 119.33(c)
- 119.43(b)(1)
- 119.43(b)(2)
- 119.43(c)
- 119.47(a)
- 119.47(b)
- 119.5(f)(1)
- 119.5(f)(2)
- 119.5(g)
- 119.5(h)
- 119.5(i)

- 119.5(j)
- 119.5(k)
- 119.5(I)
- 119.53(a)
- 119.53(b)
- 119.53(c)(1)
- 119.53(c)(2)
- 119.53(c)(3)
- 119.53(c)(4)
- 119.53(c)(5)
- 110.00(0)(
- 119.53(d)
- 119.53(e)
- 119.53(f)
- 119.63(a)(1)
- 119.63(a)(2)
- 119.63(b)(1)
- 119.63(b)(2)
- 119.7(a)(1)
- 119.7(a)(2)
- 119.9(a)
- 119.9(b)
- 121.121(a)(1)
- 121.121(a)(2)
- 121.125
- 121.125(a)
- 121.125(a)(1)
- 121.125(a)(2)(i)
- 121.125(a)(2)(ii)
- 121.125(b)
- 121.125(c)
- 121.125(d)
- 121.127(b)
- 121.135(a)(1)
- 121.135(b)(1)
- 121.135(b)(2)
- 121.135(b)(3)
- 121.351(b)
- 121.395
- 121.465(a)
- 121.533(a)
- 121.533(b)
- 121.533(c)(1)
- 121.533(c)(2)
- 121.533(c)(3)
- 121.533(d)
- 121.533(e)
- 121.535(a)
- 121.535(b)
- 121.535(c)(1)
- 121.535(c)(2)

- 121.535(c)(3)
- 121.535(d)
- 121.535(e)
- 121.535(f)
- 121.537(a)
- 121.537(a)(1)
- 121.537(a)(2)
- 121.537(b)
- 121.537(c)
- 121.537(c)(1)
- 121.537(c)(2)
- 121.537(c)(3)
- 121.537(d)
- 121.537(e)
- 121.537(f)
- 121.539
- 121.541
- 121.551
- 121.553
- 121.555(a)
- 121.555(b)
- 121.557(a)
- 121.007 (a)
- 121.557(b)
- 121.557(c)
- 121.559(a)
- 121.559(b)
- 121.559(c)
- 121.561(a)
- 121.561(b)
- 121.569(a)(1)
- 121.569(a)(2)
- 121.569(a)(3)
- 121.569(a)(4)
- 121.569(a)(5)
- 121.569(b)
- 121.599(a)
- 121.599(b)
- 121.601(a)
- 121.601(b)
- 121.601(c)
- 121.603(a)
- 121.603(b)
- 121.605
- 121.607(a)
- 121.607(b)
- 121.609
- 121.627(a)
- 121.631(a)
- 121.631(b)
- 121.631(c)

- 121.631(d)
- 121.667(a)
- 121.711
- 121.99(a)
- 121.99(b)

# Related CFR(s) & FAA Policy/Guidance:

- Related CFRs:
  - 119.5(j)
  - 121.107
  - 121.357(c)(1)
  - 121.443(a)
  - 121.443(b)
  - 121.445(a)
  - 121.445(b)
  - 121.445(c)
  - 121.445(d)(1)
  - 121.445(d)(2)
  - 121.445(d)(3)
  - 121.463(a)(1)
  - 121.463(a)(2)
  - 121.<del>1</del>00(a)(2
  - 121.463(b)
  - 121.463(c)
  - 121.463(d)
  - 121.463(e)
  - 121.465(a)
  - 121.465(b)(1)
  - 121.465(b)(2)
  - 121.465(b)(3)
- 121.465(c)
- 121.590(a)
- 121.590(b)(1)
- 121.593
- 121.595(a)
- 121.595(b)
- 121.597(a)
- 121.597(b)
- 121.597(c)
- 121.611
- 121.613
- 121.615(a)
- 121.631(a)
- 121.652(a)
- 65.51(a)
- 65.51(b)
- FAA Policy/Guidance:

FAA Order 8400.10 Vol 6, Chap 2 Section 18

## SAI SECTION 1 - PROCEDURES ATTRIBUTE

**Objective:** Procedures, instructions and information contained in Certificate Holder's manual are documented methods for accomplishing a process. Policies contained in the Certificate Holder's manual should establish the Certificate Holder's compliance posture. Policies may not be stand—alone statements but may be imbedded within procedures, instructions or information regarding a particular regulatory requirement. The questions in this section of the data collection tool are designed to assist the inspector in determining if the Certificate Holder's manual has documented or prescribed methods of accomplishing the process requirements that provide answers to the associated who, what, when, where and how type questions. This section of the data collection tool contains policy questions, procedural questions and instructional or informational questions pertaining to various types of Certificate Holder requirements such as actions, prohibitions or resources (i.e., personnel, facilities, equipment, technical data, etc.).

## Tasks

To meet this objective, the inspector must accomplish the following tasks:

- 1 Review the information listed in the Supplemental Information section of this data collection tool.
- 2 Review the duties and responsibilities for management and other personnel identified by the Certificate Holder who accomplish the Operational Control process.
- Review the Certificate Holder's manual to ensure that it contains policies, procedures, instructions and information necessary for the Operational Control process.

## **Questions**

To meet this objective, the inspector must answer the following questions:

- 1 Does the Certificate Holder's manual content meet the specific regulatory and FAA policy requirements for an Operational Control process:
- 1.1 Does the Certificate Holder's manual contain general policies for the Operational Control process that comply with the specific regulatory requirements?

 $SRRs: 119.5(f)(1); \ 119.5(f)(2); \ 119.5(g); \ 119.5(h); \ 119.5(i); \ 119.5(j);$ 

119.5(k); 119.5(l); 119.7(a)(1); 119.7(a)(2); 119.53(a); 119.53(b);

119.53(c)(1); 119.53(c)(2); 119.53(c)(4); 119.53(c)(5); 119.53(c)(3);

119.53(d); 119.53(e); 119.53(f); 119.63(a)(1); 119.63(a)(2); 119.63(b)(2);

119.63(b)(1); 121.125(b); 121.125(c); 121.125(d); 121.127(b);

121.135(b)(1); 121.395; 121.535(a); 121.535(b); 121.535(c)(1);

121.535(c)(2); 121.535(c)(3); 121.535(d); 121.535(e); 121.535(f);

121.537(b); 121.537(c); 121.537(d); 121.537(e); 121.551; 121.553;

121.557(a); 121.557(b); 121.557(c); 121.559(a); 121.559(b); 121.559(c);

121.627(a); 121.537(a); 121.125(a)

# Related Design JTI's:

 Check that the Certificate Holder's manual system contains a policy to ensure that no person may act as an aircraft dispatcher (exercising responsibility with the pilot in command in the operational control of a flight) in connection with any civil aircraft in air commerce unless that person has in his or her personal possession an aircraft dispatcher certificate issued under 14CFR Part 65.51.

Sources: 121.135(b)(1); 65.51(a)

Interfaces: 3.2.1-op

2.

6

☐ Yes

☐ No, Explain

The Certificate Holder has policy that states, no person may serve, as an aircraft dispatcher for a particular airplane group unless that person has, with respect to an airplane of that group, satisfactorily completed the training as outlined in 121,463 (a)-(d).

Sources: 121.135(b)(1); 121.463(a)(1); 121.463(a)(2); 121.463(b); 121.463(c); 121.463(d)

Interfaces: 4.2.5-op

Check that the Certificate Holder's manual contains a policy to limit 3. dispatch duty time as prescribed in 121.465.

Sources: 121.135(b)(1); 121.465(a) Interfaces: 6.1.4-op; 3.2.1-op

4. Check the Certificate Holder manual contains a policy when conducting domestic or flag operations to ensure they maintain responsibility for operational control and complies with 121.533 (a)-(c) and 121.535 (a)-(c).

Sources: 121.135(b)(1); 121.533(a); 121.533(b); 121.533(c)(1); 121.533(c)(2); 121.533(c)(3); 121.535(a); 121.535(b); 121.535(c)(1); 121.535(c)(2); 121.535(c)(3)

Interfaces: 3.2.1-op

Check that the Certificate Holder's manual system contains a policy 5. that each pilot in command of an aircraft is, during flight time, in command of the aircraft and crew and is responsible for the safety of the passengers, crewmembers, cargo and airplane. Sources: 121.135(b)(1); 121.533(d); 121.535(d)

Interfaces: 3.2.1-op

6. Check that the Certificate Holder's manual system contains a policy that ensures no pilot operates an aircraft in a careless or reckless manner so as to endanger life or property.

Sources: 121.135(b)(1); 121.535(f)

Interfaces: 3.2.1-op

7. Check the Certificate Holder manual contains a policy when conducting supplemental operations they maintain responsibility for operational control as it complies with 121.537 (a)-(c). Sources: 121.135(b)(1); 121.537(a)(1); 121.537(a)(2); 121.537(b); 121.537(c)

Interfaces: 3.1.13-op; 3.2.1-op; 7.1.4-op

8. Check that the Certificate Holder's manual system contains a policy that each pilot in command of an aircraft is, during flight time, in command of the aircraft and crew and is responsible for the safety of the passengers, crewmembers, cargo and aircraft. The pilot in command has full control and authority in the operation of the aircraft, without limitation, over other crewmembers and their duties during flight time, whether or not he holds valid certificates authorizing him to perform the duties of those crewmembers.

Sources: 121.135(b)(1); 121.537(d)

Interfaces: 3.2.1-op; 3.1.13-op; 7.1.4-op

9. Check that the Certificate Holder's manual system contains a policy that no pilot in command may operate an airplane in scheduled air transportation over any route or route segment unless it is specified in the Certificate Holder's operations specifications.

Sources: 121.135(b)(1); 121.555(a)

Interfaces: 2.1.2-aw; 5.1.6-op; 3.2.1-op; 2.1.2-op

10. Check that the Certificate Holder's manual system contains a policy that no pilot in command may operate an airplane in scheduled air transportation over any route or route segment unless it is specified in the Certificate Holder's operations specifications.

Sources: 121.135(b)(1); 121.555(a)

Interfaces: 2.1.2-aw; 5.1.6-op; 3.2.1-op; 2.1.2-op

11. Check that the Certificate Holder's manual system contains a policy that each person who holds an aircraft dispatcher certificate must present it for inspection upon the request of authorized persons.

Sources: 121.135(b)(1); 65.51(b)

Interfaces: 3.2.1-op

12. Check that the certificate holders manual system contains a policy to ensure that each of its employees and other persons used in its operations areinformed of the provisions of its operations specifications that apply to that employee's or person's duties and responsibilities.

Sources: 119.43(c); 121.135(b)(1)

13. Check that the Certificate Holders manual contains a policy concerning the PICs latitude to deviate from a dispatch release without obtaining a new release.

Sources: 8400.10, Vol. 6, Chap 2, Section 18, Paragraph Fig. 6.2.18.1.I, H(1)

14. Check that the Certificate Holder's manual contains a policy to ensure that when conducting supplemental operations and flight following is provided by persons other than its employees, that the Certificate Holder continues to be primarily responsible for operational control of each flight.

Sources: 121.125(b); 121.135(b)(1)

Interfaces: 3.1.13-op; 7.1.4-op

15. Check that the Certificate Holder's manual contains a policy to ensure that personnel designated to perform the function of operational control of the aircraft are able to perform their required duties.

Sources: 121.127(b); 121.135(a)(1)

Interfaces: 7.1.4-op; 4.2.11-op; 3.1.13-op

16. Check that the Certificate Holder's manual contains a policy to ensure that each person to whom a manual or appropriate parts of it are issued, shall keep it up-to-date with the changes and additions furnished to that person.

Sources: 121.137(b); 121.135(b)(1)

Interfaces: 2.1.4-aw; 2.1.5-aw; 2.1.1-aw; 2.1.5-op; 2.1.4-op;

2.1.1-op

17. Check that the Certificate Holder's manual contains a policy to ensure that each person to whom a manual or appropriate parts of it are issued, shall have the manual or appropriate parts of it accessible when performing assigned duties.

Sources: 121.137(b); 121.135(b)(1)

Interfaces: 2.1.4-op; 2.1.5-op; 2.1.4-aw; 2.1.5-aw

	18.	Check that the Certificate Holder's manual contains a policy stating no person may dispatch an airplane (or begin the flight of an airplane in the case of a Certificate Holder, that does not use a dispatch system) under IFR or night VFR conditions when current weather reports indicate that thunderstorms, or other potentially hazardous weather conditions that can be detected with airborne weather radar, may reasonably be expected along the route to be flown, unless the airborne weather radar equipment is in satisfactory operating condition.  Sources: 121.357(c)(1); 121.135(b)(1)  Interfaces: 3.2.1–op; 3.2.3–op	
	19.	The Certificate Holder has a policy that states, no person may serve, as pilot in command unless the Certificate Holder has provided that person current information concerning the following subjects pertinent to the areas over which that person is to serve, and to each airport and terminal area into which that person is to operate, and ensures that that person has adequate knowledge of, and the ability to use, the information contained in 121.443(b)1–8. <i>Sources:</i> 121.443(b)(1); 121.443(b)(2); 121.443(b)(3); 121.443(b)(4); 121.443(b)(5); 121.443(b)(6); 121.443(b)(7); 121.443(b)(8)	
	20.	Interfaces: 3.2.1–op; 2.1.2–op; 2.1.2–aw Check that the certificate holders manual system contains a policy to ensure that each type of operation is conducted under the appropriate paragraph referenced in 14CFR Part 119.  Sources: 119.5(f)(1); 121.135(b)(1) Interfaces: 7.1.4–op; 6.1.4–op; 4.3.2–op; 3.2.1–op; 3.1.13–op; 3.2.2–op; 2.1.2–op; 4.2.5–op; 5.1.1–aw; 3.2.3–op; 4.2.11–op; 2.1.1–op	
.2	listed	the Certificate Holder's manual cite the regulatory requirements I in the Supplemental Information section of this SAI? s: 121.135(b)(3)	☐ Yes ☐ No, Explain
.3	Does respo	the Certificate Holder's manual contain the duties and onsibilities for personnel who will accomplish the Operational Control	☐ Yes ☐ No, Explain
.4	Does inform Oper	the Certificate Holder's manual include instructions and mation for personnel to meet the requirements of the ational Control process? s: 121.135(a)(1)	☐ Yes ☐ No, Explain
.5	para	the Certificate Holder who is authorized to conduct operations under graphs of 14 CFR Part 119.21, 119.23, or 119.25 specify in its manua ations will be conducted as follows:	
5.	thos	eccordance with the requirements specified in each paragraph of e sections for the kind of operation conducted? Rs: 119.5(f)(1)	☐ Yes ☐ No, Explain ☐ Not Applicable

1.5.2	proc	ccordance with the appropriate authorizations, limitations, and cedures specified in the operations specifications for each kind of ration? Rs: 119.5(f)(2)	☐ Yes ☐ No, Explain ☐ Not Applicable
	Rel	check that the certificate holders manual contains information and instruction to ensure that each type of operation is conducted under the appropriate limitations as specified in the operation specifications for that kind of operation.  Sources: 119.5(f)(2); 121.135(b)(24)  Interfaces: 5.1.6-op; 3.2.1-op	
	2.	Check that the certificate holders manual contains information and instruction to ensure that each type of operation is conducted under the appropriate procedures as specified in the operation specifications for that kind of operation.  Sources: 119.5(f)(2); 121.135(b)(24)  Interfaces: 2.1.2–op; 3.2.1–op	
	3.	Check that the certificate holders manual system contains information and instruction to ensure that each type of operation is conducted under the appropriate authorizations as specified in the operation specifications for that kind of operation.  Sources: 119.5(f)(2); 121.135(b)(24)  Interfaces: 5.1.6-op; 3.2.1-op	
	with and	s the Certificate Holder's manual specify that it will operate the appropriate certificate and operations specifications in accordance with any deviations and exemptions?  Rs: 119.5(g)	☐ Yes ☐ No, Explain
	Rela	ated Design JTI's:	
	1.	Check that the certificate holder has information and instruction to ensure that operations conducted under exemptions are being conducted IAW the current exemptions.  Sources: 119.5(g); 121.135(b)(24)  Interfaces: 3.2.1-op; 2.1.2-op	
		Check that the certificate holder has information and instruction to ensure that operations conducted under deviations are being conducted IAW those deviations.  Sources: 119.5(g); 121.135(b)(24)  Interfaces: 3.2.1-op; 2.1.2-op	
	Doe to be		☐ Yes ☐ No, Explain
	cond of T	s the Certificate Holder's manual specify that operations will be ducted with the appropriate economic authority from the Department ransportation?	☐ Yes ☐ No, Explain

	SAI Template	Template Dated 01/22/0	4
are	es the Certificate Holder's manual specify the authorized by the operations specifications? Rs: 119.5(j)	geographical areas that	☐ Yes ☐ No, Explain
Re	lated Design JTI's:		
1.	Check that the certificate holder has informate ensure that all operations are conducted only areas authorized in the operations specification Sources: 119.5(j); 121.135(b)(24)  Interfaces: 5.1.6-op; 3.2.1-op	within the geographical	
	es the Certificate Holder's manual specify the		□ Yes
to I	itations, and certain procedures under which enter the conducted and certain other procedures und size of aircraft is operated?  Rs: 119.7(a)(1); 119.7(a)(2); 121.135(a)(1)	•	□ No, Explain
Re	lated Design JTI's:		
1.	Check that the certificate holder has operation containing authorizations for each kind of operations of the sources: 119.7(a)(1)  Interfaces: 5.1.6-op; 3.2.1-op	•	
2.	Check that the certificate holder has operation containing limitations for each kind of operation <i>Sources:</i> 119.7(a)(1)  Interfaces: 7.1.1–aw; 7.1.4–op	•	
3.	. Check that the certificate holder has operation contain certain procedures, if applicable, for is to conduct.  Sources: 119.7(a)(1)	•	
	Interfaces: 2.1.2-op; 7.1.1-aw; 7.1.4-op; 2.		
4.	Check that the certificate holder has operation contain procedures for each class of aircraft <i>Sources:</i> 119.7(a)(1)	•	
5.	Interfaces: 7.1.4-op; 7.1.1-aw	n anacifications that	
3.	Check that the certificate holder has operation contain procedures for each size of aircraft to	•	
	Sources: 119.7(a)(2)		
	Interfaces: 7.1.4-op; 7.1.1-aw		_
	es the Certificate Holder's manual specify that siness names that appear in its operations spe	-	□ Yes
use		cilications will be	□ No, Explain
SR	Rs: 119.9(a)		
Се	es the Certificate Holder's manual specify that rtificate Holder is to be legibly displayed on the arly visible and readable to a person standing e?	eir aircraft where it is	☐ Yes ☐ No, Explain
1	Rs: 119.9(b)		
	he Certificate Holder a citizen of the United St Rs: 119.33(a)(1); 119.33(b)(1)	ates?	□ Yes □ No, Explain

1.14Does the Certificate Holder have an Air Carrier Certificate and operations specifications? SRRs: 119.33(a)(2); 119.33(a)(3); 119.33(b)(2); 119.33(b)(3)	☐ Yes ☐ No, Explain
1.15 Does the Certificate Holder have a letter of authorization issued by the Administrator stating the various authorities under which the proving tests shall be conducted?  SRRs: 119.33(c)	☐ Yes ☐ No, Explain ☐ Not Applicable
1.16Does the Certificate Holder's manual specify that the Certificate Holder will maintain a principal base of operations and a main maintenance base? SRRs: 119.47(a)	☐ Yes ☐ No, Explain
<ol> <li>Related Design JTI's:</li> <li>Check that the certificate holder has information and instruction to ensure that operations conducted under exemptions are being conducted IAW the current exemptions.</li> <li>Sources: 119.5(g); 121.135(b)(24)</li> <li>Interfaces: 3.2.1-op; 2.1.2-op</li> </ol>	
<ol> <li>Check that the certificate holder has information and instruction to ensure that operations conducted under deviations are being conducted IAW those deviations.</li> <li>Sources: 119.5(g); 121.135(b)(24)</li> <li>Interfaces: 3.2.1-op; 2.1.2-op</li> </ol>	
1.17 Does the Certificate Holder's manual specify that it will notify its Certificate Holding District Office at least 30 days before it proposes to establish or change the location of its principal base of operations or its main maintenance base? SRRs: 119.47(b)	□ Yes □ No, Explain
1.18 Except as provided in 14 CFR 119.63(b), does the Certificate Holder's ma specify that it will not conduct the kinds of operations authorized in its ope specifications unless the Certificate Holder has conducted that kind of ope within the preceeding number of consecutive calendar days as follows:	rations
1.18.1For domestic or flag operations 30 days? SRRs: 119.63(a)(1)	☐ Yes ☐ No, Explain ☐ Not Applicable
1.18.2For supplemental or on-demand operations—90 days, except if they have authority to conduct domestic or flag operations then it must have performed domestic or flag operations within the previous 30 days?  SRRs: 119.63(a)(2)	☐ Yes ☐ No, Explain ☐ Not Applicable
1.19 Does the Certificate Holder's manual specify that when it does not conduct operations within the specified calendar days of 14 CFR Part 119.63(a) that it will notify the Administrator at least five days prior to the resumption of operations?  SRRs: 119.63(b)(2); 119.63(b)(1)	☐ Yes ☐ No, Explain

	SAI Template	remplate Dated 01/22/0	4
spe and	domestic and flag operations, does cify that the aircraft has two-way rad the company's dispatch office along Rs: 121.99(a)	dio communication with both ATC	☐ Yes ☐ No, Explain ☐ Not Applicable
Rel 1.	ated Design JTI's: Each Certificate Holder conducting show that a two-way radio communication approved by the Act that will ensure reliable and rapid concerning conditions over the entire approved point-to-point circuits) by the appropriate dispatch office, and appropriate air traffic control unit, en 121.351(c). The communications sy the dispatch office must be independently the United States.  Sources: 121.99(a); 121.99(b); 121.	nication system or other means of Iministrator is available at points ommunications, under normal route (either direct or via etween each airplane and between each airplane and the except as specified as Sec. stems between each airplane and ident of any system operated by .135(b)(1)	
2.	Check that the Certificate Holder had ensure a two-way radio communical approved by the administrator, indeby the United States, available at phormal operating conditions (either point-to-point circuits) between ear dispatch office, except as specified Sources: 121.99(a); 121.135(b)(24) 121.99(b)(3) Interfaces: 3.2.1-op	eation system or other means ependent of any system operated oints over the entire route, under direct or via approved ch airplane and the appropriate as Sec121.351(c).	
3.	Check that the Certificate Holder ha	as information and instruction to	

ensure a two-way radio communication system or other means approved by the administrator, independent of any system operated by the United States, available at points over the entire route, under normal operating conditions (either direct or via approved point-to-point circuits) between each airplane and the appropriate air traffic control unit.

Sources: 121.99(a); 121.135(b)(24); 121.99(b)(1); 121.99(b)(2); 121.99(b)(3)

Interfaces: 3.2.1-op

4. Check that the Certificate Holder has information and instruction to ensure a rapid two-way radio communication system or other means approved by the administrator, independent of any system operated by the United States, available at points over the entire route, under normal operating conditions (either direct or via approved point-to-point circuits) between each airplane and the appropriate air traffic control unit.

Sources: 121.99(a); 121.99(b)(1); 121.99(b)(2); 121.99(b)(3);

121.135(b)(24) Interfaces: 3.2.1-op

1.21 Does the Certificate Holder's manual specify that the aircraft has two-way radio communication that is independent of air traffic control? (With the exception of domestic operations conducted in Alaska – see SFAR80). SRRs: 121.99(b)	√ □ Yes □ No, Explain □ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder has a information and instruction to ensure rapid two-way radio communication system or other means approved by the administrator, independent of any system operated by the United States, available at points over the entire route, under normal operating conditions (either direct or via approved point-to-point circuits) between each airplane and the appropriate dispatch office, except as specified as Sec121.351(c).         Sources: 121.99(a); 121.135(b)(24); 121.99(b)(1); 121.99(b)(2); 121.99(b)(3)         Interfaces: 3.2.1-op     </li> </ol>	
<ol> <li>Check that the Certificate Holder has information and instruction to ensure a reliable two–way radio communication system or other means approved by the administrator, independent of any system operated by the United States, available at points over the entire route, under normal operating conditions (either direct or via approved point–to–point circuits) between each airplane and the appropriate dispatch office, except as specified as Sec121.351(c). Sources: 121.99(a); 121.135(b)(24); 121.99(b)(1); 121.99(b)(2); 121.99(b)(3)</li> <li>Interfaces: 3.2.1–op</li> </ol>	
<ol> <li>Check that the Certificate Holder has information and instruction to ensure a reliable two–way radio communication system or other means approved by the administrator, independent of any system operated by the United States, available at points over the entire route, under normal operating conditions (either direct or via approved point–to–point circuits) between each airplane and the appropriate air traffic control unit.         Sources: 121.99(a); 121.99(b)(1); 121.99(b)(2); 121.99(b)(3); 121.99(b)(3); 121.135(b)(24)         Interfaces: 3.2.1–op     </li> </ol>	
1.22Does the Certificate Holder authorized to conduct supplemental operations specify in its manual that the route will have the required non–visual ground aids, and these aids allow navigation to the destination or alternate airport, within the degree of accuracy for the operation involved?  SRRs: 121.121(a)(1); 121.121(a)(2)	☐ Yes ☐ No, Explain ☐ Not Applicable
1.23 Does the Certificate Holder authorized to conduct supplemental operations specify in its manual that the approved flight following system will be located at points where flights can be adequately monitored?  SRRs: 121.125(a)(1); 121.125(a)(2)(i)	☐ Yes ☐ No, Explain ☐ Not Applicable
Related Design JTI's:  1. Check that the Certificate Holder has information and instructions for the approved flight following system	

	established in accordance with 14CFR Part 121.  Sources: 121.125(a)(1); 121.135(b)(24)  Interfaces: 3.1.13-op; 7.1.4-op	
2		
2.		
	instruction for the approved flight following system that is	
	adequate for the proper monitoring of each flight.	
	Sources: 121.125(a)(1); 121.135(b)(24)	
_	Interfaces: 3.1.13-op; 7.1.4-op	
3.	Check that the Certificate Holder has flight following	
	centers located at those points necessary to ensure the	
	proper monitoring of the progress of each flight with	
	respect to its departure at the point of origin.	
	Sources: 121.125(a)(2)(i)	
	Interfaces: 7.1.4-op; 3.1.13-op	
4.	Check that the Certificate Holder has the flight following	
	centers located at those points necessary to ensure the	
	proper monitoring of the progress of each flight with	
	respect to its arrival at its destination.	
	Sources: 121.125(a)(2)(i)	
	Interfaces: 3.1.13-op; 7.1.4-op	
5.		
	centers located at those points necessary to ensure the	
	proper monitoring of the progress of each flight, including	
	intermediate stops.	
	Sources: 121.125(a)(2)(i)	
_	Interfaces: 3.1.13-op; 7.1.4-op	
6.		
	centers located at those points necessary to ensure the	
	proper monitoring of the progress of each flight with	
	respect to diversions.	
	Sources: 121.125(a)(2)(i)	
	Interfaces: 7.1.4-op; 3.1.13-op	
7.		
	centers located at those points necessary to ensure the	
	proper monitoring of the progress of each flight with	
	respect to maintenance or mechanical delays that may be	
	encountered.	
	Sources: 121.125(a)(2)(i)	
	Interfaces: 7.1.4-op; 3.1.13-op	
8.	Check that the Certificate Holder has flight following	
	centers are located at those points necessary, to ensure	
	that the pilot in command is provided with all information	
	necessary for the safety of the flight.	
	Sources: 121.125(a)(2)(i)	
	Interfaces: 3.1.13-op; 7.1.4-op	_
	bes the Certificate Holder authorized to conduct supplemental	□ Yes
	erations specify in its manual that the pilot in command will be	□ No, Explain
•	ovided with all information necessary to conduct a safe flight?	□ Not Applicable
	RRs: 121 125(a)(2)(ii)	1.31.15.000

1.25 Does the Certificate Holder arranging for other persons to provide flight following services specify in its manual that it continues to be primarily responsible for the operational control of each flight? SRRs: 121.125(b)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder's manual contains a policy to ensure that when conducting supplemental operations and flight following is provided by persons other than its employees, that the Certificate Holder continues to be primarily responsible for operational control of each flight. Sources: 121.125(b); 121.135(b)(1)</li> <li>Interfaces: 3.1.13-op; 7.1.4-op</li> </ol>	
1.26For supplemental operations, does the Certificate Holder's manual described the flight following system? SRRs: 121.125	☐ Yes ☐ No, Explain ☐ Not Applicable
1.27 Do the Certificate Holder's operations specifications specify the flight following system that is authorized and the locations of these centers? SRRs: 121.125(d)	☐ Yes ☐ No, Explain ☐ Not Applicable
1.28When the Certificate Holder conducts operations within the state of Alaska, does its manual specify that the operations will be conducted with the equipment required by FAR 121.351(a)? SRRs: 121.351(b)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ul> <li>Related Design JTI's:</li> <li>1. The Certificate Holder has enough qualified dispatchers at each dispatch center to ensure proper operational control of each flight.</li> <li>Sources: 121.395</li> <li>Interfaces: 4.3.2-op; 3.2.1-op; 4.2.5-op</li> </ul>	
1.29 Does the Certificate Holder's manual specify that when authorized to conduct domestic / flag operations there will be enough qualified aircraft dispatchers at each dispatch center to ensure the proper operational control of each flight?  SRRs: 121.395	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>The Certificate Holder has enough qualified dispatchers at each dispatch center to ensure proper operational control of each flight.         Sources: 121.395         Interfaces: 4.3.2-op; 3.2.1-op; 4.2.5-op     </li> </ol>	
1.30 Does the Certificate Holder's manual specify that when authorized to conduct domestic / flag operations the dispatcher will have time to become thoroughly familiar with current and forecast weather before dispatching aircraft?  SRRs: 121.465(a)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ul><li>Related Design JTI's:</li><li>1. Check that the Certificate Holder's manual contains a policy to limit dispatch duty time as prescribed in 121.465.</li></ul>	

	2.	Sources: 121.135(b)(1); 121.465(a) Interfaces: 6.1.4–op; 3.2.1–op Check that the Certificate Holder's manual contains information and instructions to ensure that the daily duty period for the dispatcher begins at a time that allows him or her to become thoroughly familiar with existing and anticipated weather conditions along the route	
	3.	before he or she dispatches any airplane.  Sources: 121.135(b)(24); 121.465(a)  Interfaces: 3.2.1–op; 6.1.4–op  Check that the Certificate Holder's manual contains information and instructions to ensure that the dispatcher shall remain on duty until each airplane dispatched by him or her has completed its flight, or has gone beyond his or her jurisdiction, or until he or she is relieved by another qualified dispatcher.  Sources: 121.135(b)(24); 121.465(a)  Interfaces: 3.2.1–op; 6.1.4–op	
1.31	con	es the Certificate Holder's manual specify that when authorized to duct domestic operations it is responsible for operational control? Rs: 121.533(a)	☐ Yes ☐ No, Explain ☐ Not Applicable
	Rel	ated Design JTI's:	Not Applicable
	2.	Check the Certificate Holder manual contains a policy when conducting domestic or flag operations to ensure they maintain responsibility for operational control and complies with 121.533 (a)–(c) and 121.535 (a)–(c).  Sources: 121.135(b)(1); 121.533(a); 121.533(b); 121.533(c)(1); 121.533(c)(2); 121.533(c)(3); 121.535(a); 121.535(b); 121.535(c)(1); 121.535(c)(2); 121.535(c)(3)  Interfaces: 3.2.1–op  Check that the Certificate Holder's manual system contains information and instructions for maintaining responsibility for	
		operational control while conducting domestic operations.  Sources: 121.135(b)(24); 121.533(a)  Interfaces: 3.2.1-op	
1.32	con disp disp Cer	es the Certificate Holder's manual specify that when authorized to duct domestic operations the pilot in command and the aircraft patcher are jointly responsible for the preflight planning, delay, and patch release of a flight in compliance with 14 CFR Part 121 and the tificate Holder's operations specifications?  Rs: 121.533(b)	☐ Yes ☐ No, Explain ☐ Not Applicable
	Rel	ated Design JTI's:	
	1.	Check the Certificate Holder manual contains a policy when conducting domestic or flag operations to ensure they maintain responsibility for operational control and complies with 121.533 (a)–(c) and 121.535 (a)–(c).  Sources: 121.135(b)(1); 121.533(a); 121.533(b); 121.533(c)(1); 121.533(c)(2); 121.533(c)(3); 121.535(a); 121.535(b); 121.535(c)(1); 121.535(c)(2); 121.535(c)(3)  Interfaces: 3.2.1–op	

2	Check that the Certificate Holder's manual system contains information and instruction that states the pilot in command and the aircraft dispatcher are jointly responsible for preflight planning in compliance with 14CFR Part 121.  Sources: 121.135(b)(24); 121.533(b); 121.535(b)  Interfaces: 3.2.1-op		
3.	Check that the Certificate Holder's manual system contains information and instructions that state the pilot in command and the aircraft dispatcher are jointly responsible for preflight planning in compliance with the Certificate Holders operations specifications. Sources: 121.135(b)(24); 121.533(b); 121.535(b) Interfaces: 3.2.1-op		
4.	Check that the Certificate Holder's manual system contains information and instructions that state the pilot in command and the aircraft dispatcher are jointly responsible for delay management in compliance with 14CFR Part 121.  Sources: 121.135(b)(24); 121.533(b); 121.535(b)  Interfaces: 3.2.1-op		
5.	Check that the Certificate Holder's manual system contains information and instructions that state the pilot in command and the aircraft dispatcher are jointly responsible for delay management in compliance with the Certificate Holders operations specifications. <i>Sources:</i> 121.135(b)(24); 121.533(b); 121.535(b) <i>Interfaces:</i> 3.2.1–op		
6.	Check that the Certificate Holder's manual system contains information and instructions that state the pilot in command and the aircraft dispatcher are jointly responsible for dispatch release in compliance with 14CFR Part 121.  Sources: 121.135(b)(24); 121.533(b); 121.535(b)  Interfaces: 3.2.1-op		
7.	Check that the Certificate Holder's manual system contains information and instructions that state the pilot in command and the aircraft dispatcher are jointly responsible dispatch release in compliance with the Certificate Holders operations specifications. Sources: 121.135(b)(24); 121.533(b); 121.535(b) Interfaces: 3.2.1–op		
	es the Certificate Holder's manual specify that when authorized to cond	uct	
	nestic operations the aircraft dispatcher is responsible for: onitoring the progress of each flight?	□ Yes	
	RRs: 121.533(c)(1)	_	Explain
R	elated Design JTI's:		Applicable
1.	Check the Certificate Holder manual contains a policy when conducting domestic or flag operations to ensure they maintain responsibility for operational control and complies with 121.533 (a)–(c) and 121.535 (a)–(c).  Sources: 121.135(b)(1); 121.533(a); 121.533(b); 121.533(c)(1);		
	121.533(c)(2); 121.533(c)(3); 121.535(a); 121.535(b); 121.535(c)(1); 121.535(c)(2); 121.535(c)(3) Interfaces: 3.2.1-op		

	2.	Check that the Certificate Holder's manual system contains information and instructions stating that the aircraft dispatcher is responsible for monitoring the progress of each flight.  Sources: 121.135(b)(24); 121.533(c)(1); 121.535(c)(1)  Interfaces: 3.2.1-op	
		uing necessary information for the safety of the flight? Rs: 121.533(c)(2)	☐ Yes ☐ No, Explain
	Re 1.	Check the Certificate Holder manual contains a policy when conducting domestic or flag operations to ensure they maintain responsibility for operational control and complies with 121.533 (a)–(c) and 121.535 (a)–(c).  Sources: 121.135(b)(1); 121.533(a); 121.533(b); 121.533(c)(1); 121.533(c)(2); 121.533(c)(3); 121.535(a); 121.535(b); 121.535(c)(1); 121.535(c)(2); 121.535(c)(3)  Interfaces: 3.2.1–op  Check that the Certificate Holder's manual system contains information and instructions stating that the aircraft dispatcher is responsible for issuing necessary information for the safety of the flight.	□ Not Applicable
•	pilo ope	Sources: 121.135(b)(24); 121.533(c)(2); 121.535(c)(2)  Interfaces: 3.2.1-op  nceling or redispatching the flight, if in the opinion of the ot-in-command or dispatcher, the flight cannot operate or continue to erate safely as planned or released?  Rs: 121.533(c)(3)	☐ Yes ☐ No, Explain ☐ Not Applicable
		lated Design JTI's:	
	1.	•	
	2.	Check that the Certificate Holder's manual system contains information and instructions stating that the aircraft dispatcher is responsible for canceling a flight if, in his opinion or the opinion of the pilot in command, the flight cannot operate or continue to operate safely as planned or released <i>Sources:</i> 121.135(b)(24); 121.533(c)(3); 121.535(c)(3) <i>Interfaces:</i> 3.2.1–op	
	3.	Check that the Certificate Holder's manual system contains information and instructions stating that the aircraft dispatcher is responsible for re–dispatching a flight if, in his opinion or the opinion of the pilot in command, the flight cannot operate or continue to operate safely as planned or released.  Sources: 121.135(b)(24); 121.533(c)(3); 121.535(c)(3)  Interfaces: 3.2.1–op	

1.34Does the Certificate Holder's manual specify that when authorized to conduct domestic operations the pilot in command is responsible for the safety of the crewmembers, passengers, cargo, and airplane during the flight? SRRs: 121.533(d)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder's manual system contains a policy that each pilot in command of an aircraft is, during flight time, in command of the aircraft and crew and is responsible for the safety of the passengers, crewmembers, cargo and airplane.         Sources: 121.135(b)(1); 121.533(d); 121.535(d)         Interfaces: 3.2.1-op     </li> </ol>	
1.35 Does the Certificate Holder's manual specify that when authorized to conduct domestic operations each pilot in command of an aircraft has full control and authority in the operation of the aircraft, without limitation, over other crewmembers and their duties during flight time, whether or not he / she holds valid certificates authorizing him / her to perform the duties of those crewmembers? SRRs: 121.533(e)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder's manual system contains a policy that ensures the pilot in command has full control and authority in the operation of the aircraft, without limitation, over other crewmembers and their duties during flight time, whether or not he holds valid certificates authorizing him to perform the duties of those crewmembers.</li> <li>Sources: 121.135(b)(1); 121.533(e); 121.535(e)</li> <li>Interfaces: 3.2.1-op</li> </ol>	
1.36Does the Certificate Holder's manual specify that when authorized to conduct flag operations it is responsible for operational control?  SRRs: 121.535(a)	☐ Yes ☐ No, Explain ☐ Not Applicable
Related Design JTI's:	☐ Not Applicable
<ol> <li>Check the Certificate Holder manual contains a policy when conducting domestic or flag operations to ensure they maintain responsibility for operational control and complies with 121.533 (a)–(c) and 121.535 (a)–(c).         Sources: 121.135(b)(1); 121.533(a); 121.533(b); 121.533(c)(1); 121.533(c)(2); 121.533(c)(3); 121.535(a); 121.535(b); 121.535(c)(1); 121.535(c)(2); 121.535(c)(3)         Interfaces: 3.2.1-op     </li> </ol>	
1.37 Does the Certificate Holder's manual specify that when authorized to conduct flag operations the pilot in command and the aircraft dispatcher are jointly responsible for the preflight planning, delay, and dispatch release of a flight in compliance with 14 CFR Part 121 and the operations specifications? SRRs: 121.535(b)	☐ Yes ☐ No, Explain ☐ Not Applicable
Related Design JTI's: 1.	

Check the Certificate Holder manual contains a policy when conducting domestic or flag operations to ensure they maintain responsibility for operational control and complies with 121.533 (a)-(c) and 121.535 (a)-(c).

Sources: 121.135(b)(1); 121.533(a); 121.533(b); 121.533(c)(1); 121.533(c)(2); 121.533(c)(3); 121.535(a); 121.535(b); 121.535(c)(1); 121.535(c)(2); 121.535(c)(3)

Interfaces: 3.2.1-op

2. Check that the Certificate Holder's manual system contains information and instruction that states the pilot in command and the aircraft dispatcher are jointly responsible for preflight planning in compliance with 14CFR Part 121.

Sources: 121.135(b)(24); 121.533(b); 121.535(b)

Interfaces: 3.2.1-op

3. Check that the Certificate Holder's manual system contains information and instructions that state the pilot in command and the aircraft dispatcher are jointly responsible for preflight planning in compliance with the Certificate Holders operations specifications. Sources: 121.135(b)(24); 121.533(b); 121.535(b)

Interfaces: 3.2.1-op

4. Check that the Certificate Holder's manual system contains information and instructions that state the pilot in command and the aircraft dispatcher are jointly responsible for delay management in compliance with 14CFR Part 121.

Sources: 121.135(b)(24); 121.533(b); 121.535(b)

Interfaces: 3.2.1-op

5. Check that the Certificate Holder's manual system contains information and instructions that state the pilot in command and the aircraft dispatcher are jointly responsible for delay management in compliance with the Certificate Holders operations specifications. Sources: 121.135(b)(24); 121.533(b); 121.535(b)

Interfaces: 3.2.1-op

6. Check that the Certificate Holder's manual system contains information and instructions that state the pilot in command and the aircraft dispatcher are jointly responsible for dispatch release in compliance with 14CFR Part 121.

Sources: 121.135(b)(24); 121.533(b); 121.535(b)

Interfaces: 3.2.1-op

7. Check that the Certificate Holder's manual system contains information and instructions that state the pilot in command and the aircraft dispatcher are jointly responsible dispatch release in compliance with the Certificate Holders operations specifications. Sources: 121.135(b)(24); 121.533(b); 121.535(b)

Interfaces: 3.2.1-op

1.38 Does the Certificate Holder's manual specify that when authorized to conduct flag operations the aircraft dispatcher is responsible for:

		nitoring the progress of each flight? Rs: 121.535(c)(1)	☐ Yes ☐ No, Explain
	Rela	ated Design JTI's:	□ Not Applicable
		Check the Certificate Holder manual contains a policy when conducting domestic or flag operations to ensure they maintain responsibility for operational control and complies with 121.533 (a)–(c) and 121.535 (a)–(c).  Sources: 121.135(b)(1); 121.533(a); 121.533(b); 121.533(c)(1); 121.533(c)(2); 121.533(c)(3); 121.535(a); 121.535(b); 121.535(c)(1); 121.535(c)(2); 121.535(c)(3)	- Not Applicable
	2.	Interfaces: 3.2.1-op Check that the Certificate Holder's manual system contains	
	<b>-</b>	information and instructions stating that the aircraft dispatcher is responsible for monitoring the progress of each flight.  Sources: 121.135(b)(24); 121.533(c)(1); 121.535(c)(1)  Interfaces: 3.2.1-op	
		npiling the necessary instructions and information for the safety of	□ Yes
		flight? Rs: 121.535(c)(2)	<ul><li>□ No, Explain</li><li>□ Not Applicable</li></ul>
	Rela	ated Design JTI's:	
		Check the Certificate Holder manual contains a policy when conducting domestic or flag operations to ensure they maintain responsibility for operational control and complies with 121.533 (a)–(c) and 121.535 (a)–(c).  Sources: 121.135(b)(1); 121.533(a); 121.533(b); 121.533(c)(1); 121.533(c)(2); 121.535(c)(3); 121.535(c)(3)  Interfaces: 3.2.1–op	
		Check that the Certificate Holder's manual system contains information and instructions stating that the aircraft dispatcher is responsible for issuing necessary information for the safety of the flight.  Sources: 121.135(b)(24); 121.533(c)(2); 121.535(c)(2)  Interfaces: 3.2.1-op	
1.38.3	Can	celing or redispatching the flight, if in the opinion of the pilot in	□ Yes
	sate	mand or dispatcher, the flight cannot operate or continue to operate sly as planned or released? Rs: 121.535(c)(3)	□ No, Explain □ Not Applicable
	Rela	ated Design JTI's:	
		Check the Certificate Holder manual contains a policy when conducting domestic or flag operations to ensure they maintain responsibility for operational control and complies with 121.533 (a)–(c) and 121.535 (a)–(c).  Sources: 121.135(b)(1); 121.533(a); 121.533(b); 121.533(c)(1); 121.533(c)(2); 121.533(c)(3); 121.535(a); 121.535(b); 121.535(c)(1); 121.535(c)(2); 121.535(c)(3)  Interfaces: 3.2.1–op  Check that the Certificate Holder's manual system contains	
	۷.	Check that the Certificate Holder's mandar system contains	

information and instructions stating that the aircraft dispatcher is responsible for canceling a flight if, in his opinion or the opinion of the pilot in command, the flight cannot operate or continue to operate safely as planned or released Sources: 121.135(b)(24); 121.533(c)(3); 121.535(c)(3) Interfaces: 3.2.1-op  3. Check that the Certificate Holder's manual system contains information and instructions stating that the aircraft dispatcher is responsible for re-dispatching a flight if, in his opinion or the opinion of the pilot in command, the flight cannot operate or continue to operate safely as planned or released.  Sources: 121.135(b)(24); 121.533(c)(3); 121.535(c)(3) Interfaces: 3.2.1-op	
1.39 Does the Certificate Holder's manual specify when authorized to conduct flag operations that the pilot in command is responsible for the safety of the passengers, crewmembers, cargo, and airplane, during flight? SRRs: 121.535(d)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder's manual system contains a policy that each pilot in command of an aircraft is, during flight time, in command of the aircraft and crew and is responsible for the safety of the passengers, crewmembers, cargo and airplane.         Sources: 121.135(b)(1); 121.533(d); 121.535(d)         Interfaces: 3.2.1-op     </li> </ol>	
1.40 Does the Certificate Holder's manual specify when authorized to conduct flag operations that each pilot in command of an aircraft has full control and authority in the operation of the aircraft, without limitation, over other crewmembers and their duties during flight time, whether or not he holds valid certificates authorizing him to perform the duties of those crewmembers? SRRs: 121.535(e)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder's manual system contains a policy that ensures the pilot in command has full control and authority in the operation of the aircraft, without limitation, over other crewmembers and their duties during flight time, whether or not he holds valid certificates authorizing him to perform the duties of those crewmembers.</li> <li>Sources: 121.135(b)(1); 121.533(e); 121.535(e)</li> <li>Interfaces: 3.2.1-op</li> </ol>	
1.41 Does the Certificate Holder's manual specify when authorized to conduct flag operations that no pilot will operate an aircraft in a careless or reckless manner so as to endanger life or property?  SRRs: 121.535(f)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ul><li>Related Design JTI's:</li><li>1. Check that the Certificate Holder's manual system contains a policy that ensures no pilot operates an aircraft in a careless or reckless manner so as to endanger life or property.</li></ul>	

Sources: 121.135(b)(1); 121.535(f) Interfaces: 3.2.1-op	
1.42 Does the Certificate Holder's manual specify when authorized to conduct supplemental operations that it is responsible for the operational control of its aircraft?  SRRs: 121.537(a)(1)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check the Certificate Holder manual contains a policy when conducting supplemental operations they maintain responsibility for operational control as it complies with 121.537 (a)–(c).         Sources: 121.135(b)(1); 121.537(a)(1); 121.537(a)(2); 121.537(b); 121.537(c)         Interfaces: 3.1.13–op; 3.2.1–op; 7.1.4–op     </li> </ol>	
1.43 Does the Certificate Holder list in its manual, when authorized to conduct supplemental operations, each person who is authorized to exercise operational control?  SRRs: 121.537(a)(2)	☐ Yes ☐ No, Explain ☐ Not Applicable
Related Design JTI's:  1. Check that the Certificate Holder's manual system has listed names or titles of those persons authorized by it to exercise operational control.  Sources: 121.135(b)(24); 121.537(a)(2) Interfaces: 7.1.4-op; 3.2.1-op; 3.1.13-op	
1.44Does the Certificate Holder's manual specify when authorized to conduct supplemental operations that the pilot in command and the director of operations are jointly responsible for the initiation, continuation, diversion, and termination of a flight in compliance with 14 CFR Part 121 and the operations specifications? SRRs: 121.537(b)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the initiation of a flight in compliance with this 14CFR Part 121. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.         Sources: 121.135(b)(24); 121.537(b)             Interfaces: 7.1.4-op; 3.1.13-op; 3.2.1-op         </li> <li>Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the initiation of a flight in compliance with their operations specifications The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.             Sources: 121.135(b)(24); 121.537(b)             Interfaces: 3.1.13-op; 3.2.1-op; 7.1.4-op         </li> </ol>	

3. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the continuation of a flight in compliance with this 14CFR Part 121. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 3.2.1-op; 7.1.4-op; 3.1.13-op

4. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the continuation of a flight in compliance with their operations specifications. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 7.1.4-op; 3.1.13-op; 3.2.1-op

5. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the diversion of a flight in compliance with this 14CFR Part 121. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 3.2.1-op; 3.1.13-op; 7.1.4-op

6. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the diversion of a flight in compliance with their operations specifications. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 3.1.13-op; 3.2.1-op; 7.1.4-op

7. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the termination of a flight in compliance with this 14CFR Part 121. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 7.1.4-op; 3.2.1-op; 3.1.13-op

8. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the termination of a flight in compliance with their operations specifications. The director of operations may delegate the functions for the initiation,

continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b)

9. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the termination of a flight in compliance with their operations specifications. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 3.2.1-op; 3.1.13-op; 7.1.4-op

1.45 Does the Certificate Holder's manual specify when authorized to conduct supplemental operations that the director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but does not delegate the responsibility for those functions? SRRs: 121.537(b)

☐ Yes
☐ No, Explain
☐ Not Applicable

# Related Design JTI's:

 Check the Certificate Holder manual contains a policy when conducting supplemental operations they maintain responsibility for operational control as it complies with 121.537 (a)–(c). Sources: 121.135(b)(1); 121.537(a)(1); 121.537(a)(2); 121.537(b); 121.537(c)

Interfaces: 3.1.13-op; 3.2.1-op; 7.1.4-op

2. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the initiation of a flight in compliance with this 14CFR Part 121. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 7.1.4-op; 3.1.13-op; 3.2.1-op

3. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the initiation of a flight in compliance with their operations specifications The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 3.1.13-op; 3.2.1-op; 7.1.4-op

4. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the continuation of a flight in compliance with this 14CFR Part 121. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 3.2.1-op; 7.1.4-op; 3.1.13-op

5. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the continuation of a flight in compliance with their operations specifications. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 7.1.4-op; 3.1.13-op; 3.2.1-op

6. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the diversion of a flight in compliance with this 14CFR Part 121. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 3.2.1-op; 3.1.13-op; 7.1.4-op

7. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the diversion of a flight in compliance with their operations specifications. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 3.1.13-op; 3.2.1-op; 7.1.4-op

8. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the termination of a flight in compliance with this 14CFR Part 121. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 7.1.4-op; 3.2.1-op; 3.1.13-op

9. Check that the Certificate Holder's manual system contains information and instructions stating that the pilot in command and the director of operations are jointly responsible for the termination of a flight in compliance with their operations specifications. The director of operations may delegate the functions for the initiation, continuation, diversion, and termination of a flight but he may not delegate the responsibility for those functions.

Sources: 121.135(b)(24); 121.537(b) Interfaces: 3.2.1-op; 3.1.13-op; 7.1.4-op

	opera respo her o canno planr	the Certificate Holder authorized to conduct supplemental ations specify in its manual that the director of operations is onsible for canceling, diverting, or delaying a flight, if in his / pinion or the opinion of the pilot in command the flight of be operated or continue to be operated safely as need or released?  s: 121.537(c)	☐ Yes ☐ No, Explain ☐ Not Applicable
	1. C r 1 3 1	ted Design JTI's:  Check the Certificate Holder manual contains a policy when conducting supplemental operations they maintain esponsibility for operational control as it complies with 21.537 (a)–(c).  Sources: 121.135(b)(1); 121.537(a)(1); 121.537(a)(2); 21.537(b); 121.537(c)  Interfaces: 3.1.13–op; 3.2.1–op; 7.1.4–op	
		the Certificate Holder authorized to conduct supplemental operations anual that the director of operations assures that each flight is monito	
	1The	e departure of the flight to arrival at the destination, uding intermediate stops and any diversions?  Rs: 121.537(c)(1)	☐ Yes ☐ No, Explain ☐ Not Applicable
4.47	1.	Check that the Certificate Holder's manual system contains information and instructions stating the director of operations is responsible for assuring that each flight is monitored with respect to departure of the flight from the place of origin and arrival at the place of destination, including intermediate stops and any diversions there from.  Sources: 121.135(b)(24); 121.537(c)(1)  Interfaces: 3.1.13-op; 3.2.1-op; 7.1.4-op	
1.47		intenance and mechanical delays encountered? Rs: 121.537(c)(2)	☐ Yes ☐ No, Explain
		Check that the Certificate Holder's manual system contains information and instructions stating the director of operations is responsible for canceling a flight if in his opinion or the opinion of the pilot in command the flight cannot operate or continue to operate safely as planned or released.  Sources: 121.135(b)(24); 121.537(c)(2)  Interfaces: 3.2.1–op; 7.1.4–op; 3.1.13–op  Check that the Certificate Holder's manual system contains information and instructions stating the director of operations is responsible for diverting a flight if in his opinion or the opinion of the pilot in command the flight cannot operate or continue to operate safely as planned or released.  Sources: 121.135(b)(24); 121.537(c)(2)	□ Not Applicable

3.	Interfaces: 7.1.4–op; 3.1.13–op; 3.2.1–op Check that the Certificate Holder's manual system contains information and instructions stating the director of operations is responsible for delaying a flight if in his opinion or the opinion of the pilot in command the flight cannot operate or continue to operate safely as planned or released.	
4.	Sources: 121.135(b)(24); 121.537(c)(2) Interfaces: 3.2.1–op; 7.1.4–op; 3.1.13–op Check that the Certificate Holder's manual system contains information and instructions stating the director of operations is responsible for assuring that each flight is monitored with respect to maintenance and mechanical delays encountered at places of origin and destination and intermediate stops.  Sources: 121.135(b)(24); 121.537(c)(2) Interfaces: 7.1.4–op; 3.2.1–op; 3.1.13–op	
fligh	known conditions that may adversely affect the safety of	☐ Yes ☐ No, Explain
		☐ Not Applicable
	ated Design JTI's: Check that the Certificate Holder's manual system	
	contains information and instructions stating the director of operations is responsible for assuring that each flight is	
	monitored with respect to any known conditions that may	
	adversely affect the safety of flight. Sources: 121.135(b)(24); 121.537(c)(3)	
	Interfaces: 7.1.4-op; 3.1.13-op; 3.2.1-op	
opera has fu limitat wheth perfor	the Certificate Holder authorized to conduct supplemental tions specify in its manual that each pilot in command of an aircraft all control and authority in the operation of the aircraft, without ion, over other crewmembers and their duties during flight time, her or not he / she holds valid certificates authorizing him / her to me the duties of those crewmembers?  121.537(d)	☐ Yes ☐ No, Explain ☐ Not Applicable
1. C th co th co w fli	heck that the Certificate Holder's manual system contains a policy hat each pilot in command of an aircraft is, during flight time, in ommand of the aircraft and crew and is responsible for the safety of the passengers, crewmembers, cargo and aircraft. The pilot in ommand has full control and authority in the operation of the aircraft, ithout limitation, over other crewmembers and their duties during ght time, whether or not he holds valid certificates authorizing him to the erform the duties of those crewmembers.	

	ope resp com		☐ Yes ☐ No, Explain ☐ Not Applicable
	Rela	Check that the Certificate Holder's manual system contains a policy that states each pilot in command of an aircraft is responsible for the preflight planning and operations of the flight in compliance with this 14CFR Part 121 and their operations specifications.  Sources: 121.135(b)(1); 121.537(e)  Interfaces: 3.2.1-op; 7.1.4-op; 3.1.13-op	
	2.	Check that the Certificate Holder's manual system contains information and instructions that state each pilot in command of an aircraft is responsible for the preflight planning of the flight in compliance with 14CFR Part 121 and their operations specifications. Sources: 121.135(b)(24); 121.537(e) Interfaces: 7.1.4-op; 3.1.13-op; 3.2.1-op	
1.50	Doe	s the Certificate Holder authorized to conduct supplemental	□ Yes
	ope	rations specify in its manual that its pilots will not operate an aircraft in areless or reckless manner, so as to endanger life or property?	
		Rs: 121.537(f)	□ Not Applicable
	pers haz	es the Certificate Holder's manual specify it notify its operations sonnel of changes in equipment, operations procedures, and flight ards that may affect the safety of the flight? Rs: 121.539	☐ Yes ☐ No, Explain
	Rela	ated Design JTI's:	
	1.	Check that the Certificate Holder's manual system contains information and instructions necessary to ensure the appropriate operations personnel are notified of each change in equipment. <i>Sources:</i> 121.135(a)(1); 121.539 <i>Interfaces:</i> 7.1.4–op; 3.2.1–op; 3.1.13–op	
	2.	Check that the Certificate Holder's manual system contains information and instructions necessary to ensure the appropriate operations personnel are notified each change in operating procedures.  Sources: 121.135(a)(1); 121.539	
	3.	Interfaces: 3.2.1–op; 7.1.4–op; 3.1.13–op Check that the Certificate Holder's manual system contains information and instructions to ensure the appropriate operations personnel are notified each known change in the use of navigation aids.	
	4.	Sources: 121.135(a)(1); 121.539  Interfaces: 3.1.13-op; 7.1.4-op; 3.2.1-op  Check that the Certificate Holder's manual system contains information and instructions to ensure the appropriate operations personnel are notified each known change in the airports.	
		Sources: 121.135(a)(1); 121.539 Interfaces: 7.1.4-op; 3.1.13-op; 3.2.1-op	

	5.	Check that the Certificate Holder's manual system contains information and instructions to ensure the appropriate operations personnel are notified each known change in the air traffic control procedures and regulations.  Sources: 121.135(a)(1); 121.539  Interfaces: 3.2.1–op; 3.1.13–op; 7.1.4–op	
	6.	Check that the Certificate Holder's manual system contains information and instructions to ensure the appropriate operations personnel are notified each known change in the local airport traffic control rules.	
	7.	Sources: 121.135(a)(1); 121.539  Interfaces: 3.2.1–op; 3.1.13–op; 7.1.4–op  Check that the Certificate Holder's manual system contains information and instructions to ensure the appropriate operations personnel are notified each known change in the hazards to flight, including icing and other potentially hazardous meteorological conditions.	
	8.	Sources: 121.135(a)(1); 121.539 Interfaces: 7.1.4–op; 3.1.13–op; 3.2.1–op Check that the Certificate Holder's manual system contains information and instructions to ensure the appropriate operations personnel are notified each known change of irregularities in ground and navigation facilities.  Sources: 121.135(a)(1); 121.539 Interfaces: 7.1.4–op; 3.1.13–op; 3.2.1–op	
1.52	to t the	es each domestic or flag Certificate Holder's manual specify that prior he beginning of each intermediate leg, it schedule sufficient time for aircraft to be properly serviced and ready for departure?  Rs: 121.541	☐ Yes ☐ No, Explain ☐ Not Applicable
	Re. 1. 2.	Check that the Certificate Holder's manual system contains information and instructions to ensure flight operations schedules allow enough time for the proper servicing of aircraft at intermediate stops.  Sources: 121.135(b)(24); 121.541  Interfaces: 3.2.1-op; 7.1.4-op  Check that the Certificate Holder's manual system contains information and instructions to ensure flight operations schedules consider the prevailing winds en route and the cruising speed of the type of aircraft used. This cruising speed may not be more than that resulting from the specified cruising output of the engines.  Sources: 121.135(b)(24); 121.541  Interfaces: 3.2.1-op; 7.1.4-op	
1.5	ope ope and con	es the Certificate Holder authorized to conduct domestic or flag erations specify in the manual the conditions to restrict or suspend erations when it is known hazardous conditions exist, including airport drunway conditions, that are a hazard to safe operations, until the additions are corrected?  Rs: 121.551	☐ Yes ☐ No, Explain ☐ Not Applicable

Related Design JTI's:	
Check that the Certificate Holder's manual system contains	
information and instructions to ensure that if conditions, including	
airport and runway conditions, that are a hazard to safe operations, it	
shall restrict or suspend operations until those conditions are	
corrected.	
Sources: 121.135(b)(24); 121.551	
Interfaces: 3.2.1-op; 7.1.4-op	_
1.54Does the Certificate Holder authorized to conduct supplemental operations specify in the manual the conditions to restrict or suspend operations when the pilot in command or the Certificate Holder knows hazardous conditions exist, including airport and runway conditions, that are a hazard to safe operations, until the conditions are corrected? SRRs: 121.553	☐ Yes ☐ No, Explain ☐ Not Applicable
Related Design JTI's:	
Check that the Certificate Holder's manual system contains	
information and instructions to ensure that if conditions, including airport and runway conditions, that are a hazard to safe operations, it shall restrict or suspend operations until those conditions are corrected.	
Sources: 121.135(b)(24); 121.553	
Interfaces: 3.1.13-op; 7.1.4-op	
2. Check that the Certificate Holder's manual system contains information and instructions to ensure that if conditions, including airport and runway conditions, that are a hazard to safe operations,	
they shall restrict or suspend operations until those conditions are corrected.	
Sources: 121.135(b)(24); 121.553	
Interfaces: 3.1.13-op; 7.1.4-op	
1.55While flying scheduled air transportation, does the Certificate Holder's	☐ Yes
manual prohibit pilots from flying on route structures contrary to its	☐ No, Explain
approved operations specifications?	□ Not Applicable
SRRs: 121.555(a); 121.555(b)	, rot , ipplicable
Related Design JTI's:	
<ol> <li>Check that the Certificate Holder's manual system contains a policy that no pilot in command may operate an airplane in scheduled air transportation over any route or route segment unless it is specified in the Certificate Holder's operations specifications.</li> </ol>	
Sources: 121.135(b)(1); 121.555(a)	
Interfaces: 2.1.2-aw; 5.1.6-op; 3.2.1-op; 2.1.2-op	
2. Check that the Certificate Holder's manual system contains a policy	
that no pilot in command may operate an airplane in scheduled air	
transportation other than in accordance with the limitations in the	
operations specifications.  Sources: 121.135(b)(1); 121.555(b)	
Interfaces: 3.2.1-op; 3.1.3-op; 2.1.2-op; 2.1.2-aw	
1.56 Does the Certificate Holder conducting domestic or flag operations specify	in its
manual that when an emergency situation arises during the flight that requ	
immediate decision and action by an aircraft dispatcher, and that is known	

	her, the aircraft dispatcher shall: SRRs: 121.557(b)	
•	1.56.1 Advise the pilot in command of the emergency? SRRs: 121.557(b)  Related Design JTI's:  1. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned, in an emergency situation arising during flight that requires immediate	☐ Yes ☐ No, Explain ☐ Not Applicable
	decision and action by an aircraft dispatcher, and that is known to him, the aircraft dispatcher shall advise the pilot in command of the emergency.  Sources: 121.135(a)(1); 121.557(b)  Interfaces: 3.2.1-op; 3.1.3-op	
	1.56.2Ascertain the decision of the pilot in command?  SRRs: 121.557(b)	☐ Yes ☐ No, Explain
	Related Design JTI's:  1. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned, in an emergency situation arising during flight that requires immediate decision and action by an aircraft dispatcher, and that is known to him, the dispatcher shall ascertain the decision of the pilot in command, and shall have the decision recorded.  Sources: 121.135(a)(1); 121.557(b) Interfaces: 3.2.1-op	□ Not Applicable
	1.56.3Have the decision recorded? SRRs: 121.557(b)	☐ Yes ☐ No, Explain
	Related Design JTI's:  1. Check that the Certificate Holder's manual system	□ Not Applicable
•	contains information and instructions to allow personnel concerned, in an emergency situation arising during flight that requires immediate decision and action by an aircraft dispatcher, and that is known to him, the dispatcher shall ascertain the decision of the pilot in command, and shall have the decision recorded.  Sources: 121.135(a)(1); 121.557(b)  Interfaces: 3.2.1-op	
	1.57 Does the Certificate Holder authorized to conduct domestic or flag operations specify in its manual that in an emergency situation, and if the aircraft dispatcher cannot communicate with the pilot, he declares an emergency and takes any action that he considers necessary under the circumstances? SRRs: 121.557(b)	☐ Yes ☐ No, Explain ☐ Not Applicable
	Related Design JTI's:  1. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned in an emergency situation arising during flight that requires immediate decision and action by an aircraft dispatcher,	

and that is known to him, and the aircraft dispatcher cannot communicate with the pilot, he shall declare an emergency and take any action that he considers necessary under the circumstances.  Sources: 121.135(a)(1); 121.557(b)  Interfaces: 3.2.1-op	
1.58 Does the Certificate Holder authorized to conduct domestic or flag operations specify in its manual that whenever a pilot in command or dispatcher exercises emergency authority, they keep the appropriate ATC facility and dispatch centers fully informed of the progress of the flight? SRRs: 121.557(c)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that whenever a pilot in command exercises emergency authority, he shall keep the appropriate ATC facility fully informed of the progress of the flight.</li> <li>Sources: 121.135(a)(1); 121.557(c)</li> <li>Interfaces: 3.1.3-op</li> </ol>	
<ol> <li>Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that whenever a dispatcher exercises emergency authority, he shall keep the appropriate ATC facility fully informed of the progress of the flight. Sources: 121.135(a)(1); 121.557(c) Interfaces: 3.1.3-op</li> </ol>	
1.59 Does the Certificate Holder authorized to conduct domestic or flag operations specify in its manual that when a person declares an emergency, that person must send a written report of any deviation through the Certificate Holder's operations manager, to the Administrator?  SRRs: 121.557(c)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that whenever a pilot in command exercises emergency authority, he shall keep the appropriate dispatch center fully informed of the progress of the flight.         Sources: 121.135(a)(1); 121.557(c)         Interfaces: 3.1.3-op     </li> </ol>	
1.60 Does the Certificate Holder authorized to conduct domestic or flag operations specify in its manual that a dispatcher send his / her report within 10 days after the date of the emergency, and a pilot in command send his / her report within 10 days after returning to his home base?  SRRs: 121.557(c)	☐ Yes ☐ No, Explain ☐ Not Applicable
Related Design JTI's:  1. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned	

2.	that a dispatcher declaring an emergency shall send a written report within 10 days after the date of the emergency, of any deviation through the Certificate Holder's operations manager, to the Administrator.  Sources: 121.135(a)(1); 121.557(c)  Interfaces: 3.2.1–op  Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that a pilot in command an emergency shall send a written report within 10 days after returning to home base, of any deviation through the Certificate Holder's operations manager, to the Administrator.  Sources: 121.135(a)(1); 121.557(c)  Interfaces: 3.1.3–op	
ope requ take ope Par	lirge an immediate decision and action by the bilet in command, he	☐ Yes ☐ No, Explain ☐ Not Applicable
ope duri mar the the		☐ Yes ☐ No, Explain ☐ Not Applicable
Rel. 1.	Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that in an emergency situation arising during flight that requires immediate decision and action by appropriate management personnel in the case of operations conducted with a flight following service and which is known to them, those personnel shall advise the pilot in command of the emergency.  Sources: 121.135(a)(1); 121.559(b)  Interfaces: 7.1.4-op  Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that in an emergency situation arising during flight that requires immediate	
3.	decision and action by appropriate management personnel in the case of operations conducted with a flight following service and which is known to them, those persons shall ascertain the decision of the pilot in command, and shall have the decision recorded.  Sources: 121.135(a)(1); 121.559(b)  Interfaces: 7.1.4-op; 3.1.13-op  Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that in an	

		emergency situation arising during flight that requires immediate decision and action by appropriate management personnel in the case of operations conducted with a flight following service and which is known to them, those personnel cannot communicate with the pilot, he shall declare an emergency and take any action that he considers necessary under the circumstances.  Sources: 121.135(a)(1); 121.559(b)  Interfaces: 3.1.13–op; 7.1.4–op  s the Certificate Holder authorized to conduct supplemental rations specify in its manual that in an emergency situation and if the	□ Yes
	ope decl the	rator cannot communicate with the pilot, an emergency will be ared and any action will be taken that is considered necessary under circumstances?	□ No, Explain □ Not Applicable
-		Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that in an emergency situation arising during flight that requires immediate decision and action by appropriate management personnel in the case of operations conducted with a flight following service and which is known to them, those personnel cannot communicate with the pilot, he shall declare an emergency and take any action that he considers necessary under the circumstances.  Sources: 121.135(a)(1); 121.559(b)  Interfaces: 3.1.13–op; 7.1.4–op	
	ope auth mar info	s the Certificate Holder authorized to conduct supplemental rations specify in its manual that when the emergency pority is exercised, the pilot in command or the appropriate pagement personnel keep the ground radio station fully rmed of the flight's progress?  Rs: 121.559(c)	□ Yes □ No, Explain □ Not Applicable
		Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that whenever emergency authority is exercised, the pilot in command shall keep the appropriate ground radio station fully informed of the progress of the flight.  Sources: 121.135(a)(1); 121.559(c)  Interfaces: 3.1.13–op	
	2.	Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that whenever emergency authority is exercised, the appropriate management personnel shall keep the appropriate ground radio station fully informed of the progress of the flight.  Sources: 121.135(a)(1); 121.559(c)  Interfaces: 7.1.4-op	

1.65 Does the Certificate Holder authorized to conduct supplemental operations specify in its manual that the person declaring the emergency send a written report of any deviation, through the director of operations, to the Administrator within 10 days after the flight is completed or, in the case of operations outside the United States, upon return to the home base? SRRs: 121.559(c)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that the appropriate person declaring the emergency shall send a written report, of any deviation, through the Certificate Holder's director of operations, to the Administrator within 10 days after the flight is completed. Sources: 121.135(a)(1); 121.559(c)</li></ol>	
Interfaces: 3.1.13-op; 7.1.4-op  1.66Does the Certificate Holder's manual specify that the pilot in command	□Yes
notify the appropriate ground station when he / she encounters meteorological conditions or an irregularity in a ground or navigational facility that are essential to the safety of other flights?  SRRs: 121.561(a)	□ No, Explain
Related Design JTI's:	
<ol> <li>Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that whenever the pilot in command in flight encounters a meteorological condition, in which he considers essential to the safety of other flights, the pilot in command shall notify an appropriate ground statical as soon as practicable.</li> <li>Sources: 121.135(a)(1); 121.561(a)</li> <li>Interfaces: 3.1.3-op</li> </ol>	
<ol> <li>Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that whenever the pilot in command in flight encounters an irregularity ir ground facility, the knowledge of which he considers essential to the safety of other flights, the pilot in command shall notify an appropria ground station as soon as practicable.</li> <li>Sources: 121.135(a)(1); 121.561(a)</li> <li>Interfaces: 3.1.3-op</li> </ol>	е
Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that	

	whenever the pilot in command in flight encounters an irregularity in a navigational facility, the knowledge of which he considers essential to the safety of other flights, the pilot in command shall notify an appropriate ground station as soon as practicable.  Sources: 121.135(a)(1); 121.561(a)  Interfaces: 3.1.3-op	
rad an ag	es the Certificate Holder's manual insure that when a ground lio station is notified of a hazardous meteorological condition or irregularity in a ground or navigational facility, and it notify the ency responsible for operating the facility?  (Rs: 121.561(b)	☐ Yes □ No, Explain
ope a fl we	erations specify in its manual that an aircraft dispatcher will not release	☐ Yes ☐ No, Explain ☐ Not Applicable
2.	information and instructions to allow personnel concerned that no aircraft dispatcher may release a flight unless he is thoroughly familiar with reported weather conditions on the route to be flown. Sources: 121.135(a)(1); 121.599(a)  Interfaces: 3.2.1–op  Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that no aircraft dispatcher may release a flight unless he is thoroughly familiar with forecast weather conditions on the route to be flown. Sources: 121.135(a)(1); 121.599(a)  Interfaces: 3.2.1–op	
3.	Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.599 are met at the time of re–dispatch.  Sources: 121.135(a)(1); 121.631(c)  Interfaces: 3.2.1–op; 3.1.3–op; 7.1.4–op; 3.1.13–op	
ope flig we	es the Certificate Holder authorized to conduct supplemental erations specify in its manual that a pilot in command will not begin a	☐ Yes ☐ No, Explain ☐ Not Applicable
<i>Re</i> 1.	Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that no pilot in command may begin a flight unless he is thoroughly familiar with reported weather conditions on the route to be flown.  Sources: 121.135(a)(1); 121.599(b)	

		Interfaces: 3.1.13-op	
	2.	Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that no pilot in command may begin a flight unless he is thoroughly familiar with forecast weather conditions on the route to be flown.  Sources: 121.135(a)(1); 121.599(b)  Interfaces: 3.1.13-op	
İ	1.70 Do	es the Certificate Holder authorized to conduct domestic and	□ Yes
	flag pro info faci	operations specify in its manual that the aircraft dispatcher vide the pilot in command with all available current reports or ormation on airport conditions and irregularities of navigation dities that may affect the flight's safety?  Rs: 121.601(a)	□ No, Explain □ Not Applicable
	Rei 1.	Check that the Certificate Holder's manual system information and instructions to allow personnel concerned to that the aircraft dispatcher shall provide the pilot in command all available current reports or information on airport conditions that may affect the safety of the flight.  Sources: 121.135(a)(1); 121.601(a)  Interfaces: 3.2.1–op	
	2.	Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that the aircraft dispatcher shall provide the pilot in command all available irregularities of navigation facilities and airport conditions that may affect the safety of the flight. Sources: 121.135(a)(1); 121.601(a) Interfaces: 3.2.1–op	
	ope con rep fligh thu	es the Certificate Holder authorized to conduct domestic and flag erations specify that the aircraft dispatcher provide the pilot in nmand, for each route and each airport with all available weather orts and forecasts of weather phenomena that may affect the safety of nt, including adverse weather phenomena, such as clear air turbulence nderstorms and low altitude windshear?  Rs: 121.601(b)	☐ Yes ☐ No, Explain ☐ Not Applicable
	Rei 1.	Check that the Certificate Holder's manual system contains a information and instructions to allow personnel concerned that before beginning a flight, the aircraft dispatcher shall provide the pilot in command with all available weather reports of weather phenomena that may affect the safety of flight, including adverse weather phenomena, such as clear air turbulence, thunderstorms, and low altitude wind shear, for each route to be flown.  Sources: 121.135(a)(1); 121.601(b)  Interfaces: 3.2.1–op	
	2.	Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that before beginning a flight, the aircraft dispatcher shall provide the pilot in command with all available weather forecasts of weather phenomena	

□ Yes

☐ No. Explain

Not Applicable

that may affect the safety of flight, including adverse weather phenomena, such as clear air turbulence, thunderstorms, and low altitude wind shear, for each route to be flown.

Sources: 121.135(a)(1); 121.601(b)

Interfaces: 3.2.1-op

3. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that before beginning a flight, the aircraft dispatcher shall provide the pilot in command with all available weather reports of weather phenomena that may affect the safety of flight, including adverse weather phenomena, such as clear air turbulence, thunderstorms, and low altitude wind shear, for each airport to be used.

Sources: 121.135(a)(1); 121.601(b)

Interfaces: 3.2.1-op

4. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that before beginning a flight, the aircraft dispatcher shall provide the pilot in command with all available weather forecasts of weather phenomena that may affect the safety of flight, including adverse weather phenomena, such as clear air turbulence, thunderstorms, and low altitude wind shear, for each airport to be used.

Sources: 121.135(a)(1); 121.601(b)

Interfaces: 3.2.1-op

1.72 Does the Certificate Holder authorized to conduct domestic and flag operations specify in its manual that during a flight the aircraft dispatcher provide to the pilot in command any additional available information of meteorological conditions (including adverse weather phenomena, such as clear air turbulence, thunderstorms, and low altitude windshear) and irregularities of facilities and services that may affect the safety of flight? SRRs: 121.601(c)

## Related Design JTI's:

 Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that during a flight, the aircraft dispatcher shall provide the pilot in command any additional available information of meteorological conditions (including, adverse weather phenomena, such as clear air turbulence, thunderstorms, and low altitude wind shear), that may affect the safety of the flight.

Sources: 121.135(a)(1); 121.601(c)

Interfaces: 3.2.1-op

2. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that during a flight, the aircraft dispatcher shall provide the pilot in command any additional available information including irregularities of facilities and services that may affect the safety of the flight.

Sources: 121.135(a)(1); 121.601(c)

Interfaces: 3.2.1-op

1.73Does the Certificate Holder authorized to conduct supplemental operations specify in its manual that the pilot in command obtain all available current reports or information on airport conditions that may affect the flight's safety and any irregularities of navigation facilities that may affect the safety of the flight?	☐ Yes ☐ No, Explain ☐ Not Applicable
SRRs: 121.603(a)  Related Design JTI's:  1. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that before beginning a flight, each pilot in command shall obtain all available current reports or information on airport conditions that may affect the safety of the flight.  Sources: 121.135(a)(1); 121.603(a)  Interfaces: 3.1.13–op; 7.1.4–op  2. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that before beginning a flight, each pilot in command shall	
obtain all available current reports or information on irregularities of navigation facilities that may affect the safety of the flight.  Sources: 121.135(a)(1); 121.603(a)  Interfaces: 7.1.4-op; 3.1.13-op	
1.74Does the Certificate Holder authorized to conduct supplemental operations specify in its manual that during supplemental flight operations the pilot in command obtain all available current reports or information on meteorological conditions, irregularities of facilities, and services that may affect the flight's safety?  SRRs: 121.603(b)	☐ Yes ☐ No, Explain ☐ Not Applicable
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that during a flight, the pilot in command shall obtain any additional available information of meteorological that may affect the safety of the flight. Sources: 121.135(a)(1); 121.603(b) Interfaces: 3.1.13-op; 7.1.4-op</li> </ol>	
<ol> <li>Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that during a flight, the pilot in command shall obtain any additional available information of irregularities of facilities and services that may affect the safety of the flight.         Sources: 121.135(a)(1); 121.603(b)         Interfaces: 7.1.4-op; 3.1.13-op     </li> </ol>	
1.75 Does the Certificate Holder's manual specify that an airplane is not dispatched or released unless it is airworthy and is equipped as prescribed in 14 CFR Part 121.303?  SRRs: 121.605	☐ Yes ☐ No, Explain
Related Design JTI's:  1. Check that the Certificate Holder's manual system contains	

	2.	information and instructions to ensure that no person may dispatch or release an airplane unless it is airworthy.  Sources: 121.135(b)(24); 121.605  Interfaces: 1.2.1–aw; 3.2.1–op  Check that the Certificate Holder's manual system contains information and instructions that no person may dispatch or release an airplane unless it is equipped as prescribed in 14 CFR Part 121.303.  Sources: 121.135(b)(24); 121.605  Interfaces: 3.2.1–op; 1.1.2–aw; 1.1.2–op	
1.76	Doe	es the Certificate Holder authorized to conduct domestic or flag	□ Yes
	app nav 121	erations specify in its manual that an airplane is not dispatched over an proved route or route segment unless the communication and igation facilities required by 14 CFR Part 121.99 and 14 CFR Part .103 are in satisfactory operating condition?  Rs: 121.607(a)	□ No, Explain □ Not Applicable
	Rel	ated Design JTI's:	
	1.	Check that the Certificate Holder's manual system contains information and instructions that no person may dispatch an airplane over an approved route or route segment unless the communication required by 14 CFR Part 121.99 for the approval of that route or segment are in satisfactory operating condition.  Sources: 121.135(b)(24); 121.607(a)  Interfaces: 5.1.6–op; 3.2.1–op	
	2.	Check that the Certificate Holder's manual system contains information and instructions that no person may dispatch an airplane over an approved route or route segment unless the navigation facilities required by 14 CFR Part 121.103 for the approval of that route or segment are in satisfactory operating condition.  Sources: 121.135(b)(24); 121.607(a)  Interfaces: 3.2.1–op; 5.1.6–op	
1.77	that com not ove disp equ con	es the Certificate Holder authorized to conduct flag operations specify if, for technical reasons or other reasons beyond its control, the immunications and required navigation facilities are not available or are in operating condition, the Certificate Holder may dispatch an airplane in that route or route segment if the pilot in command and the patcher determine that the communication and navigation facilities are real to those required and are available and in satisfactory operating dition?  Rs: 121.607(b)	☐ Yes ☐ No, Explain ☐ Not Applicable
	Rel	check that the Certificate Holder's manual system contains information and instructions that if, because of technical reasons or other reasons beyond the control of a Certificate Holder conducting flag operations, the facilities required by 14CFR Part 121.99 are not available over a route or route segment outside the United States, the Certificate Holder may dispatch an airplane over that route or route segment if the pilot in command and dispatcher find that the communication facilities equal to those required are available and are	

	2.	in satisfactory operating condition.  Sources: 121.135(b)(24); 121.607(b)  Interfaces: 5.1.6-op; 3.2.1-op  Check that the Certificate Holder's manual system contains information and instructions that if, because of technical reasons or other reasons beyond the control of a Certificate Holder conducting flag operations, the facilities required by 14CFR Part. 121.103 are not available over a route or route segment outside the United States, the Certificate Holder may dispatch an airplane over that route or route segment if the pilot in command and dispatcher find that the navigation facilities equal to those required are available and are in satisfactory operating condition.  Sources: 121.135(b)(24); 121.607(b)  Interfaces: 3.2.1-op; 5.1.6-op	
1.78	ope rele com con com	es the Certificate Holder authorized to conduct supplemental rations specify in its manual that it insure that an aircraft is not ased over any route or route segment unless sufficient nmunication and navigation facilities are in satisfactory operating dition? (Ref 14 CFR 121.121 for required navigational and nmunication equipment) Rs: 121.609	☐ Yes ☐ No, Explain ☐ Not Applicable
	Rela 1.	Check that the Certificate Holder's manual system contains information and instructions that no person may release an aircraft over any route or route segment unless communication facilities equal to those required by 14 CFR Part 121.121 are in satisfactory operating condition.  Sources: 121.135(b)(24); 121.609  Interfaces: 3.1.13-op; 7.1.4-op  Check that the Certificate Holder's manual system contains information and instructions that no person may release an aircraft over any route or route segment unless navigation facilities equal to those required by 14 CFR Part 121.121 are in satisfactory operating	
		condition. Sources: 121.135(b)(24); 121.609 Interfaces: 3.1.13–op; 7.1.4–op	
1.79	not disp and safe	es the Certificate Holder's manual specify that a pilot in command does allow a flight to continue toward any airport to which it has been patched or released if the pilot in command or dispatcher (domestic flag operations only) determine that the flight cannot be completed	☐ Yes ☐ No, Explain
	Rela	check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no pilot in command may allow a flight to continue toward any airport to which it has been dispatched if, in the opinion of the pilot in command the flight cannot be completed safely; unless, in the opinion of the pilot in command, there is no safer procedure. In that event,	

	2.	continuation toward that airport is an emergency situation as set forth in 14CFR Part 121.557.  Sources: 121.135(a)(1); 121.627(a)  Interfaces: 3.1.3–op  Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; no pilot in command may allow a flight to continue toward any airport to which it has been released if, in the opinion of the pilot in command the flight cannot be completed safely; unless, in the opinion of the pilot in command, there is no safer procedure. In that event, continuation toward that airport is an emergency situation as set forth in 14CFR Part 121.557.	
	3.	Sources: 121.135(a)(1); 121.627(a) Interfaces: 3.1.3–op Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no pilot in command may allow a flight to continue toward any airport to which it has been dispatched if, in the opinion of the dispatcher the flight cannot be completed safely; unless, in the opinion of the pilot in command, there is no safer procedure. In that event, continuation toward that airport is an emergency situation as set forth in 14CFR	
		Part 121.557. Sources: 121.135(a)(1); 121.627(a) Interfaces: 3.1.3-op; 3.2.1-op	
1.80	ope com com ther		☐ Yes ☐ No, Explain ☐ Not Applicable
1.81	ame	es the Certificate Holder's manual specify that if the alternate airport is ended en route, the airports be within the fuel range of the aircraft? Rs: 121.631(a)	☐ Yes ☐ No, Explain
		ated Design JTI's:  Check that the Certificate Holder's manual system contains information and instruction to ensure that Certificate Holder may specify any regular, provisional, or refueling airport, authorized for the type of aircraft, as a destination for the purpose of original dispatch. Sources: 121.135(b)(24); 121.631(a)  Interfaces: 5.1.6–op; 2.1.2–op; 2.1.2–aw; 3.2.1–op	
1.82	to a be a spe	es the Certificate Holder's manual specify that a flight will not continue	☐ Yes ☐ No, Explain
	Rel	ated Design JTI's:  Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may allow a flight to continue to an airport to which it has	

been dispatched unless the weather conditions at an alternate airport that was specified in the dispatch release are forecast to be at or above the alternate minimums specified in the operations specifications for that airport at the time the aircraft would arrive at the alternate airport. However, the dispatch release may be amended en route to include any alternate airport that is within the fuel range of the aircraft as specified in 14CFR Part 121.639 through 121.647. *Sources:* 121.135(a)(1); 121.631(b)

Interfaces: 3.2.1-op; 3.1.3-op

2. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may allow a flight to continue to an airport to which it has been released unless the weather conditions at an alternate airport that was specified in the release are forecast to be at or above the alternate minimums specified in the operations specifications for that airport at the time the aircraft would arrive at the alternate airport. However, the release may be amended en route to include any alternate airport that is within the fuel range of the aircraft as specified in 14CFR Part 121.639 through 121.647.

Sources: 121.135(a)(1); 121.631(b) Interfaces: 3.1.13-op; 3.1.3-op

1.83 Does the Certificate Holder's manual insure that the original destination or alternate airport is not changed to another airport while the aircraft is en route unless at the time of redispatch or amendment of the flight release the other airport is authorized for that type of aircraft and the appropriate requirements of 14 CFR Part 121.593 through 121.611 and 121.173 are met? 

☐ Yes

SRRs: 121.631(c)

## Related Design JTI's:

 Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.593 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.2.1-op; 3.1.3-op

2. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.595 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.1.3-op; 3.2.1-op

3. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is

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□ No, Explain

specified in the original flight release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.597 are met at the time of re–release.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 7.1.4-op; 3.1.13-op; 3.1.3-op

4. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.599 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.2.1-op; 3.1.3-op; 7.1.4-op; 3.1.13-op

5. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.601 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.1.3-op; 3.2.1-op

6. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original flight release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.603 are met at the time of re-release.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.1.13-op; 3.1.3-op; 7.1.4-op

7. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.605 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.1.13-op; 3.1.3-op; 7.1.4-op; 3.2.1-op

8. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.607 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.2.1-op; 3.1.3-op

9. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original flight release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.609 are met at the time of re-release.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.1.3-op; 7.1.4-op; 3.1.13-op

10. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.611 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.1.3-op; 3.1.13-op; 3.2.1-op; 7.1.4-op

11. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.613 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.1.13-op; 3.2.1-op; 3.1.3-op; 7.1.4-op

12. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release or flight release, if applicable, to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.615 are met at the time of re–dispatch or re–release, if applicable.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 7.1.4-op; 3.2.1-op; 3.1.13-op; 3.1.3-op

13. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.617 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.1.3-op; 7.1.4-op; 3.1.13-op; 3.2.1-op

14. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is

specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.619 are met at the time of re–dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.1.3-op; 3.2.1-op

15. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.621 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.2.1-op; 3.1.3-op

16. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original flight release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.623 are met at the time of re-release.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.1.3-op; 7.1.4-op; 3.1.13-op

17. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.625 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.1.13-op; 3.1.3-op; 7.1.4-op; 3.2.1-op

18. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.627 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.1.13-op; 3.2.1-op; 3.1.3-op; 7.1.4-op

19. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.628 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 7.1.4-op; 3.2.1-op; 3.1.13-op; 3.1.3-op

20. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.629 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.2.1-op; 3.1.3-op; 7.1.4-op; 3.1.13-op

21. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.635 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.1.3-op; 3.2.1-op

22. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.637 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.2.1-op; 3.1.3-op

23. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.639 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.1.3-op; 3.2.1-op

24. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.641 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.1.3-op; 3.2.1-op

25. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original flight release to another airport while the

aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.643 are met at the time of re-release.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.1.13-op; 3.1.3-op; 7.1.4-op

26. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.645 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.2.1-op; 3.1.3-op

27. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.647 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.2.1-op; 3.1.3-op; 7.1.4-op; 3.1.13-op

28. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.649 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.1.3-op; 3.2.1-op

29. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.651 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.1.13-op; 3.2.1-op; 7.1.4-op; 3.1.3-op

30. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.652 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.1.3-op; 7.1.4-op; 3.2.1-op; 3.1.13-op

31. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.652 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 7.1.4-op; 3.1.3-op; 3.1.13-op; 3.2.1-op

32. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.655 are met at the time of re–dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.1.13-op; 3.2.1-op; 3.1.3-op; 7.1.4-op

33. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.657 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 7.1.4-op; 3.2.1-op; 3.1.3-op; 3.1.13-op

34. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release or flight release, if applicable, to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.659 are met at the time of re-dispatch or re-release.

Sources: 121.135(a)(1); 121.631(c)

Interfaces: 3.2.1-op; 3.1.3-op; 7.1.4-op; 3.1.13-op

35. Check that the Certificate Holder's manual system includes information and instructions necessary to allow personnel; that no person may change an original destination or alternate airport that is specified in the original dispatch release to another airport while the aircraft is en route unless the other airport is authorized for that type of aircraft and the appropriate requirements of 14CFR Part 121.661 are met at the time of re-dispatch.

Sources: 121.135(a)(1); 121.631(c) Interfaces: 3.1.3-op; 3.2.1-op

	Cer	en a dispatch or flight release is amended en route, does the tificate Holder's manual specify that the amendment be recorded? Rs: 121.631(d)	☐ Yes ☐ No, Explain ☐ Not Applicable
	Rel	ated Design JTI's:	
	1.	Check that the Certificate Holder's manual system includes information and instructions to ensure that each person who amends a dispatch release enroute shall record that amendment.  Sources: 121.135(b)(24); 121.631(d)  Interfaces: 3.1.13-op; 3.2.1-op; 7.1.4-op; 3.1.3-op	
	2.	Check that the Certificate Holder's manual system includes information and instructions to ensure that each person who amends a dispatch release enroute shall record that amendment.  Sources: 121.135(b)(24); 121.631(d)  Interfaces: 7.1.4-op; 3.2.1-op; 3.1.13-op; 3.1.3-op	
1.85	Doe	es the Certificate Holder authorized to conduct supplemental	□ Yes
	con the whe	rations specify in its manual that the pilot in command file a flight plan, taining the appropriate information required by 14 CFR Part 91, with nearest FAA communication station, appropriate military station, or, en operating outside the United States, the appropriate authority? Rs: 121.667(a)	
1.86		es the Certificate Holder authorized to conduct supplemental	□ Yes
	•	rations specify in its manual that the pilot in command file a flight plan	□ No, Explain
	faci	soon as practicable after the aircraft is airborne if the communications lities are not readily available? Rs: 121.667(a)	□ Not Applicable
	ope part	es the Certificate Holder authorized to conduct supplemental rations specify in its manual that a flight plan continue in effect for all is of the flight? Rs: 121.667(a)	☐ Yes ☐ No, Explain ☐ Not Applicable
	ope the	es the Certificate Holder authorized to conduct domestic and flag rations specify in its manual that each en route radio contact between Certificate Holder and its pilots is recorded? Rs: 121.711	☐ Yes ☐ No, Explain ☐ Not Applicable
	Rel	ated Design JTI's:	
	1.	Check that the Certificate Holder's manual system includes information and instructions to record each enroute radio contact between the Certificate Holder and its pilots.  Sources: 121.135(b)(24); 121.711  Interfaces: 3.2.1-op	
	2.	Check that the Certificate Holder's manual system includes information and instructions to maintain each enroute radio contact between the Certificate Holder and its pilots for at least 30 days. Sources: 121.135(b)(24); 121.711 Interfaces: 3.2.1–op	

	☐ Yes ☐ No, Explain
<ol> <li>Related Design JTI's:</li> <li>Check that the Certificate Holder's has operations specifications paragraph A–008 defining the operational control system.         Sources: A.008Operational Control     </li> <li>Check that the Certificate Holder's has operations specifications paragraph A–008 defining the person(s) responsible for the</li> </ol>	
operational control process.  Sources: A.008Operational Control  1.00Deep the Cortificate Holder's manual energity that the Administrator	
	☐ Yes □ No, Explain
	☐ Yes ☐ No, Explain
1.92Does the Certificate Holder's manual specify that for the Administrator to describe who has operational control and issue the amendments to the operations specifications, the Certificate Holder will provide the following information:	etermine
ODD - 440 FO(-)/4)	☐ Yes ☐ No, Explain
1.92.2The nationality and registration markings of each aircraft involved in the agreement?  SRRs: 119.53(c)(2)	☐ Yes ☐ No, Explain
	☐ Yes ☐ No, Explain
1.92.4The airports or areas of operation? SRRs: 119.53(c)(4)	☐ Yes □ No, Explain
	☐ Yes ☐ No, Explain
training, airworthiness and performance of maintenance, dispatch, servicing the aircraft, and any other factors the Administrator considers relevant will be submitted to the Administrator to determine who has operational control of the aircraft?  SRRs: 119.53(d)	☐ Yes ☐ No, Explain
operations only with the aircraft listed in its operations specifications	☐ Yes ☐ No, Explain ☐ Not Applicable

SAI Template	Template Dated 01/22/04
1.95 Does the Certificate Holder's manual specify that accordance with:	t it will conduct wet lease agreements in
1.95.1The authorizations in the operations specificat SRRs: A.028Aircraft Wet Lease Arrangements	
Related Design JTI's:  1. Check that the Certificate Holder's has operate specification paragraph A–028 providing of guidance for processing and authorizing a arrangements.  Sources: A.028Aircraft Wet Lease Arrangements	erations lirection and ircraft wet lease
1.95.2The limitations in the operations specifications SRRs: A.028Aircraft Wet Lease Arrangements	
1.95.3The provisions of the operations specifications SRRs: A.028Aircraft Wet Lease Arrangements	□ No, Explain □ Not Applicable
1.95.4The terms and conditions of the appropriate w SRRs: A.028Aircraft Wet Lease Arrangements	
1.96 Does the Certificate Holder's manual specify that responsible for and maintains the operational conthe aircraft identified in the wet lease agreement SRRs: A.028Aircraft Wet Lease Arrangements	ntrol and airworthiness of Ro. Explain
1.97 Does the Certificate Holder's manual specify that other operations under its operations specification another wet lease agreement? SRRs: A.028Aircraft Wet Lease Arrangements	•
1.98 Does the Certificate Holder's manual specify that agreement:	t, before operating in an interchange
1.98.1The procedures conform with 14 CFR Part 12 <sup>-7</sup> operating practices? SRRs: 121.569(a)(1)	I and with safe □ Yes □ No, Explain □ Not Applicable
1.98.2Required crewmembers and dispatchers are to airplanes and equipment to be used and are fa communications and dispatch procedures? SRRs: 121.569(a)(2)	
1.98.3Maintenance personnel are trained for the airp equipment, and are familiar with the maintenant SRRs: 121.569(a)(3)	
1.98.4Flight crewmembers and dispatchers are quali airport? SRRs: 121.569(a)(4)	fied for the route and ☐ Yes ☐ No, Explain ☐ Not Applicable
1.98.5The airplanes are similar to the airplanes of the Holder with whom the carrier has the interchar with respect to the arrangement of flight instru	nge agreement   No. Explain

arrangement and motion of controls that are critical to safety, unless there is an adequate training program that insures that any potentially hazardous dissimilarities are safely overcome by flight crew familiarization?  SRRs: 121.569(a)(5)	□ Not Applicable
1.99Does the Certificate Holder conducting domestic or flag operations include in its manual the pertinent provisions and procedures involved in the equipment interchange agreement?  SRRs: 121.569(b)	☐ Yes ☐ No, Explain ☐ Not Applicable
1.100Does the Certificate Holder's manual specify that interchange operations conducted in accordance with the following provisions of operations spec A029:	
<ul> <li>1.100.1 The operations are conducted with only the aircraft listed in operations specification A029?     SRRs: A.029Aircraft Interchange Arrangements     Related Design JTI's:     1. Check that the Certificate Holder's has operations specification paragraph A–029 providing direction and guidance for processing and authorizing aircraft interchange arrangements.     Sources: A.029Aircraft Interchange Arrangements</li> </ul>	☐ Yes ☐ No, Explain ☐ Not Applicable
1.100.2All interchange agreements will be conducted in accordance with the authorizations, limitations, and provisions of the Certificate Holder's operations specifications and the terms and conditions of the interchange agreement?  SRRs: A.029Aircraft Interchange Arrangements	☐ Yes ☐ No, Explain ☐ Not Applicable
1.100.3When the primary operator's flight crew operates the aircraft, they shall be responsible for and maintain operational control of the aircraft?  SRRs: A.029Aircraft Interchange Arrangements	☐ Yes ☐ No, Explain ☐ Not Applicable
1.100.4When the interchange operator's flight crew operates the aircraft, they shall be responsible for and maintain operational control of the aircraft?  SRRs: A.029Aircraft Interchange Arrangements	☐ Yes ☐ No, Explain ☐ Not Applicable
1.100.5Except when required because of an in–flight diversion, the manual specifies that the transfer of flightcrews and operational control responsibility will take place only at the interchange points specified in operations specifications A029?  SRRs: A.029Aircraft Interchange Arrangements	☐ Yes ☐ No, Explain ☐ Not Applicable
1.100.6The manual specifies that the registration numbers of the aircraft to be used in the interchange agreement be identified in operations specifications paragraph?  SRRs: A.029Aircraft Interchange Arrangements	☐ Yes ☐ No, Explain ☐ Not Applicable
1.100.7The interchange agreement specifies the maintenance program and the Minimum Equipment List and associated procedures to be used during the interchange operation?  SRRs: A.029Aircraft Interchange Arrangements  Polated Design JT/s:	☐ Yes ☐ No, Explain ☐ Not Applicable
Related Design JTI's:  1.	

Check that the Certificate Holder's operations manual has specific guidance on supplemental operations.  Sources: A.030Part 121 Supplemental Operations	
1.100.8The Certificate Holder will not conduct operations under any other interchange agreement?     SRRs: A.029Aircraft Interchange Arrangements	☐ Yes ☐ No, Explain ☐ Not Applicable
1.101 Does the Certificate Holder authorized to conduct substitute operations specify in its manual that the operations be conducted in accordance with the same operations authority as those held by the Certificate Holder arranging for the substitute operation? SRRs: 119.53(e)	☐ Yes ☐ No, Explain ☐ Not Applicable
1.102Does the Certificate Holder authorized to conduct substitute operations specify in its manual that the operations will be conducted between airports for which the substitute Certificate Holder has authority for scheduled operations or within areas of operations that the substitute Certificate Holder has authority for supplemental or on–demand operations?  SRRs: 119.53(e); A.345a	☐ Yes ☐ No, Explain ☐ Not Applicable
1.103Does the Certificate Holder's manual specify that if the Certificate Holder is authorized to conduct flights for passengers stranded because of the cancellation of their scheduled flights these flights will be operated under the applicable rules for supplemental or on demands of 14 CFR Part 121? SRRs: 119.53(f)	□ No. Explain
1.104Does the Certificate Holder that has been issued operations specification specify in its manual that the substitute operations will be conducted with following limitations:	
1.104.1 For domestic operations conducted within the 48 contiguous United States (CONUS), no operations are conducted for more than two calendar days from the start of the operations conducted under FAR 119.53(e)? SRRs: A.345b(1)	☐ Yes ☐ No, Explain ☐ Not Applicable
1.104.2For domestic operations conducted outside the 48 contiguous United States (CONUS), no operations are conducted for more than three calendar days from the start of the operations conducted under FAR 119.53(e)? SRRs: A.345b(2)	☐ Yes ☐ No, Explain ☐ Not Applicable
1.104.3The authorization is limited to the stations referenced in the Certificate Holder's current arrangements that are on file with the Certificate Holding District Office?  SRRs: A.345b(3)	☐ Yes ☐ No, Explain ☐ Not Applicable
1.104.4Does the Certificate Holder that exceeds the time limitations of operations specifications A345b(1) and (2), have in its manual the requirement to comply with the domestic/flag rules?  SRRs: A.345b(4)	☐ Yes ☐ No, Explain ☐ Not Applicable

or excerpt SRRs: 119 Arrangem	Certificate Holder's manual contain the required references to, is from its applicable operations specifications?  9.43(b)(2); A.008Operational Control; A.028Aircraft Wet Lease ents; A.029Aircraft Interchange Arrangements; A.345b(1);  A.345b(3); A.345b(4)	☐ Yes □ No, Explain
1. Check parag Source 2. Check parag opera	esign JTI's:  that the Certificate Holder's has operations specifications raph A–008 defining the operational control system.  es: A.008Operational Control  that the Certificate Holder's has operations specifications raph A–008 defining the person(s) responsible for the tional control process.	
1.106If the Cert operations	specifications, are the excerpts clearly identified as operations specifications?	☐ Yes ☐ No, Explain
1.107Does the	certificate holder's manual require compliance with the operations specifications?	☐ Yes ☐ No, Explain
persons e operations	ngaged in its operations informed of the provisions of specifications paragraphs listed in the Supplemental (SRRs) section of this SAI?	☐ Yes ☐ No, Explain
1. Check to ensure operations ope	that the certificate holders manual system contains a policy are that each of its employees and other persons used in its tions areinformed of the provisions of its operations ications that apply to that employee's or person's duties and assibilities.  es: 119.43(c); 121.135(b)(1)  that the Certificate Holder has information and instruction to be each of its employees is informed of the provisions of its tions specifications that apply to that employee's duties.  es: 119.43(c); 121.135(b)(24)  forces: 2.1.2-aw; 7.1.4-op; 7.1.1-aw; 2.1.2-op  that the Certificate Holder has information and instruction to be each of its employees is informed of the provisions of its	
opera respo Sourc Interfa 4. Check	tions specifications that apply to that employee's insibilities. es: 119.43(c); 121.135(b)(24) aces: 2.1.2-aw; 7.1.4-op; 2.1.2-op; 7.1.1-aw at that the Certificate Holder has a information and instruction to	
provis duties Sourc	e that other persons, used in its operation, are informed of the ions of its operations specifications that apply to that persons.  es: 119.43(c); 121.135(b)(24)  aces: 7.1.1-aw; 2.1.2-op; 2.1.2-aw; 7.1.4-op	

5. Check that the Certificate Holder has a information and instruction to ensure that other persons, used in its operation, are informed of the provisions of its operations specifications that apply to that persons responsibilities.

Sources: 119.43(c); 121.135(b)(24)

*Interfaces:* 2.1.2–op; 7.1.1–aw; 2.1.2–aw; 7.1.4–op

1.109Does the Certificate Holder's Operational Control process comply with the related requirements of 14 CFR Section 61.65?
Related CFRs: 65.51(a); 65.51(b)

☐ Yes ☐ No, Explain

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Related Design JTI's:

 Check that the Certificate Holder's manual system contains a policy to ensure that no person may act as an aircraft dispatcher (exercising responsibility with the pilot in command in the operational control of a flight) in connection with any civil aircraft in air commerce unless that person has in his or her personal possession an aircraft dispatcher certificate issued under 14CFR Part 65.51.

Sources: 121.135(b)(1); 65.51(a)

Interfaces: 3.2.1-op

2. Check that the Certificate Holder's manual system contains a policy that each person who holds an aircraft dispatcher certificate must present it for inspection upon the request of authorized persons.

Sources: 121.135(b)(1); 65.51(b)

Interfaces: 3.2.1-op

 Check that the Certificate Holder's manual system contains information and instruction to ensure that each person who holds an aircraft dispatcher certificate must present it for inspection upon the request of the Administrator.

Sources: 121.135(b)(24); 65.51(b)

Interfaces: 3.2.1-op

4. Check that the certificate holder's manual system contains information and instruction to ensure that each person who holds an aircraft dispatcher certificate must present it for inspection upon the request of an authorized representative of the National Transportation Safety Board.

Sources: 121.135(b)(1); 65.51(b)

Interfaces: 3.2.1-op

5. Check that the certificate holder's manual system contains information and instruction to ensure that each person who holds an aircraft dispatcher certificate must present it for inspection upon the request of any Federal law enforcement officer.

Sources: 65.51(b); 121.135(b)(24)

Interfaces: 3.2.1-op

6. Check that the certificate holder's manual system contains information and instruction to ensure that each person who holds an aircraft dispatcher certificate must present it for inspection upon the request of any State law enforcement officer.

Sources: 121.135(b)(24); 65.51(b)

Interfaces: 3.2.1-op

	7.	Check that the certificate holder's manual system contains information and instruction to ensure that each person who holds an aircraft dispatcher certificate must present it for inspection upon the request of any local law enforcement officer.  Sources: 121.135(b)(24); 65.51(b)  Interfaces: 3.2.1-op	
1	the	es the Certificate Holder's Operational Control process comply with related requirements of 14 CFR Section 119.5(I)? ated CFRs: 119.5(j)	☐ Yes ☐ No, Explain
	Rela	ated Design JTI's:	
	1.	Check that the certificate holder has information and instruction to ensure that all operations are conducted IAW their operating certificate.  Sources: 119.5(I); 121.135(b)(24)  Interfaces: 3.2.1–op; 7.1.4–op	
	2.	Check that the certificate holder has information and instruction to ensure that all operations are conducted IAW their operation specifications.  Sources: 119.5(I); 121.135(b)(24)  Interfaces: 5.1.6-op; 3.2.1-op	
	the	1 4 4 4 6 5 5 6 4 4 4 6 5 7 4 4 4 6 5 7 4 4 6 5 7 4 4 6 5 7 4 4 6 5 7 4 4 6 5 7 4 4 6 5 7 4 4 6 5 7 4 6 5 7 4 6 5 7 4 6 5 7 4 6 5 7 4 6 5 7 4 6 5 7 4 6 5 7 4 6 5 7 4 6 5 7 4 6 5 7 4 6 5 7 4 6 7 6 7	☐ Yes ☐ No, Explain
			□ Not Applicable
		ated Design JTI's:	
	1.	Check that the Certificate Holder has information and instructions to provide enough dispatch centers for the operations to be conducted. <i>Sources:</i> 121.107; 121.135(b)(24) <i>Interfaces:</i> 7.1.4–op; 3.2.1–op	
	2.	Check that the Certificate Holder has information and instructions for dispatch centers located at points necessary to ensure proper operational control of each flight.  Sources: 121.107; 121.135(b)(24)  Interfaces: 7.1.4–op; 3.2.1–op	
1.112	Doe	s the Certificate Holder's Operational Control process comply with	□ Yes
		related requirements of 14 CFR Section 121.443? ated CFRs: 121.443(a); 121.443(b)	□ No, Explain
	Rela	ated Design JTI's:	
	1.	Check that the Certificate Holder has a system, acceptable to the Administrator, that is available for dissemination of weather characteristics, appropriate to the season, to the pilot in command. <i>Sources:</i> 121.443(a) <i>Interfaces:</i> 3.2.1–op	
	2.	Check that the Certificate Holder has a system, acceptable to the Administrator, that is available for dissemination of weather characteristics appropriate to the season to the appropriate flight operations personnel.  Sources: 121.443(a)  Interfaces: 3.2.1–op	

3. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of navigation facilities to the pilot in command.

Sources: 121.443(a) Interfaces: 3.2.1-op

4. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of navigation facilities to appropriate flight operations personnel.

Sources: 121.443(a) Interfaces: 3.2.1-op

5. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of communication procedures, including airport visual aids to the pilot in command. *Sources:* 121.443(a)

Interfaces: 2.1.2-aw; 2.1.2-op; 3.2.1-op

6. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of communication procedures, including airport visual aids to appropriate flight operations personnel.

Sources: 121.443(a)

Interfaces: 2.1.2-op; 3.2.1-op; 2.1.2-aw

7. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of kinds of terrain and obstructions to the pilot in command.

Sources: 121.443(a)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

8. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of kinds of terrain and obstructions to appropriate flight operations personnel.

Sources: 121.443(a) Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

9. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of minimum safe flight levels to the pilot in command.

Sources: 121.443(a)

Interfaces: 3.2.1-op; 2.1.2-op; 2.1.2-aw

 Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of minimum safe flight levels to appropriate flight operations personnel.

Sources: 121.443(a)

Interfaces: 3.2.1-op; 2.1.2-op; 2.1.2-aw

11. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of en route and terminal area arrival and departure procedures, holding procedures and authorized instrument approach procedures for the airports involved to the pilot in command.

Sources: 121.443(a)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

12. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of en route and

terminal area arrival and departure procedures, holding procedures and authorized instrument approach procedures for the airports involved to appropriate flight operations personnel.

Sources: 121.443(a)

Interfaces: 2.1.2-aw; 2.1.2-op; 3.2.1-op

13. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of congested areas and physical layout of each airport in the terminal area in which the pilot will operate to the pilot in command.

Sources: 121.443(a)

Interfaces: 2.1.2-op; 3.2.1-op; 2.1.2-aw

14. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of congested areas and physical layout of each airport in the terminal area in which the pilot will operate to appropriate flight operations personnel.

Sources: 121.443(a)

Interfaces: 2.1.2-op; 3.2.1-op; 2.1.2-aw

15. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of notices to airmen in which the pilot will operate to the pilot in command. *Sources:* 121.443(a)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

16. Check that the Certificate Holder has a system acceptable to the Administrator that is available for dissemination of notices to airmen in which the pilot will operate to appropriate flight operations personnel.

Sources: 121.443(a)

Interfaces: 3.2.1-op; 2.1.2-op; 2.1.2-aw

17. The Certificate Holder has a policy that states, no person may serve, as pilot in command unless the Certificate Holder has provided that person current information concerning the following subjects pertinent to the areas over which that person is to serve, and to each airport and terminal area into which that person is to operate, and ensures that that person has adequate knowledge of, and the ability to use, the information contained in 121.443(b)1–8. Sources: 121.443(b)(1); 121.443(b)(2); 121.443(b)(3); 121.443(b)(4); 121.443(b)(5); 121.443(b)(6); 121.443(b)(7); 121.443(b)(8)

Interfaces: 3.2.1-op; 2.1.2-op; 2.1.2-aw

18. Check that the Certificate Holder has a system acceptable to the administrator to provide the Pilot–in–Command weather characteristics appropriate to the season pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(1)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

19. Check that the Certificate Holder has a system acceptable to the administrator to ensure that no person may serve as Pilot–in–Command unless the Certificate Holder has provided that person with navigation facilities pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(2)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

20. Check that the Certificate Holder has a system acceptable to the administrator to ensure that no person may serve as Pilot–in–Command unless the Certificate Holder has provided that person with communication procedures, including airport visual aids pertinent to the areas over which that person is to serve. Sources: 121.443(b)(3)

Interfaces: 2.1.2-op; 3.2.1-op; 2.1.2-aw

21. Check that the Certificate Holder has a system acceptable to the administrator to ensure that no person may serve as Pilot–in–Command unless the Certificate Holder has provided that person with kinds of terrain and obstructions to the areas over which that person is to serve.

Sources: 121.443(b)(4)

Interfaces: 2.1.2-op; 3.2.1-op; 2.1.2-aw

22. Check that the Certificate Holder has a system acceptable to the administrator manual contains a procedure to ensure that no person may serve as Pilot–in–Command unless the Certificate Holder has provided that person with minimum safe flight levels pertinent to the areas over which that person is to serve. *Sources:* 121.443(b)(5)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

23. Check that the Certificate Holder has a system acceptable to the administrator to ensure that no person may serve as Pilot–in–Command unless the Certificate Holder has provided that person with en route and terminal area arrival and departure procedures, holding procedures and authorized instrument approach procedures for the airports involved pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(6)

Interfaces: 2.1.2-op; 2.1.2-aw; 3.2.1-op

24. Check that the Certificate Holder has a system acceptable to the administrator to ensure that no person may serve as Pilot–in–Command unless the Certificate Holder has provided that person with congested areas and physical layout of each airport in the terminal area in which the pilot will operate pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(7)

Interfaces: 3.2.1-op; 2.1.2-op; 2.1.2-aw

25. Check that the Certificate Holder has a system acceptable to the administrator to ensure that no person may serve as Pilot–in–Command unless the Certificate Holder has provided that person with notice to airmen pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(8)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

26. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has adequate knowledge of weather

characteristics appropriate to the season pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(1)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

27. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot-in-Command has adequate knowledge of navigation facilities pertinent to the areas over which that person is to serve. Sources: 121.443(b)(2)

Interfaces: 3.2.1–op; 2.1.2–op; 2.1.2–aw

28. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has adequate knowledge of communication procedures, including airport visual aids pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(3)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

29. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has adequate knowledge of kinds of terrain and obstructions to the areas over which that person is to serve. *Sources*: 121.443(b)(4)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

30. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has adequate knowledge of minimum safe flight levels pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(5)

Interfaces: 2.1.2-op; 3.2.1-op; 2.1.2-aw

31. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has adequate knowledge of en route and terminal area arrival and departure procedures holding procedures and authorized instrument approach procedures for the airports involved pertinent to the areas over which that person is to serve. *Sources:* 121.443(b)(6)

Interfaces: 3.2.1-op; 2.1.2-op; 2.1.2-aw

32. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has adequate knowledge of congested areas and physical layout of each airport in the terminal area in which the pilot will operate pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(7)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

33. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has adequate knowledge of notice to airmen pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(8)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

34. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has the ability to use the weather characteristic information appropriate to the season pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(1)

Interfaces: 3.2.1-op; 2.1.2-op; 2.1.2-aw

35. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has the ability to use the navigation facilities pertinent to the areas over which that person is to serve. *Sources:* 121.443(b)(2)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

36. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has the ability to use the communication procedures, including airport visual aids pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(3)

Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op

37. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has the ability to use the terrain and obstructions information pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(4)

Interfaces: 2.1.2-op; 2.1.2-aw; 3.2.1-op

38. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command the ability to use the minimum safe flight levels pertinent to the areas over which that person is to serve. Sources: 121.443(b)(5)

Interfaces: 3.2.1-op; 2.1.2-op; 2.1.2-aw

39. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot-in-Command the ability to use the en route and terminal area arrival and departure procedures, holding procedures and authorized instrument approach procedures for the airports involved pertinent to the areas over which that person is to serve. Sources: 121.443(b)(6)

Interfaces: 2.1.2-aw; 2.1.2-op; 3.2.1-op

40. Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot–in–Command has the ability to use the congested areas and physical layout of each airport in the terminal area in which the pilot will operate pertinent to the areas over which that person is to serve.

Sources: 121.443(b)(7)

41.	Interfaces: 2.1.2-op; 2.1.2-aw; 3.2.1-op Check that the Certificate Holder has a system acceptable to the administrator to ensure that each person serving as Pilot-in-Command has the ability to use the notice to airmen pertinent to the areas over which that person is to serve.  Sources: 121.443(b)(8) Interfaces: 2.1.2-aw; 3.2.1-op; 2.1.2-op at the Certificate Holder's Operational Control process comply with	□ Yes
the re Rela	elated requirements of 14 CFR Section 121.445? ted CFRs: 121.445(c); 121.445(d)(1); 121.445(d)(2); 121.445(d)(3); 445(a); 121.445(b)	□ No, Explain
1. ()	Check that the Certificate Holder has a system acceptable to the administrator to ensure that no person serves as Pilot in Command to or from an airport determined to require special airport equalifications when the ceiling at the airport is less than 1,000 feet above the lowest MEA or MOCA, or initial approach altitude prescribed for the instrument approach procedure for that airport, and the visibility at that airport is less than 3 miles, unless, within the preceding 12 calendar months the Pilot in Command or Second in Command has made an entry to that airport (including a takeoff and anding) while serving as a pilot flight crewmember; or the Pilot in Command has qualified by using pictorial means acceptable to the administrator to that airport.  Sources: 121.443(a); 121.445(b)(1); 121.445(b)(2); 121.445(c); 121.445(a)  Interfaces: 4.3.1–op; 3.2.1–op; 4.2.5–op; 4.2.3–op	
the re Rela	s the Certificate Holder's Operational Control process comply with elated requirements of 14 CFR Section 121.463? ted CFRs: 121.463(a)(1); 121.463(a)(2); 121.463(b); 121.463(c); 463(d); 121.463(e)	☐ Yes ☐ No, Explain
Rela 1.	ted Design JTI's:  The Certificate Holder has policy that states, no person may serve, as an aircraft dispatcher for a particular airplane group unless that person has, with respect to an airplane of that group, satisfactorily completed the training as outlined in 121.463 (a)–(d).  Sources: 121.135(b)(1); 121.463(a)(1); 121.463(a)(2); 121.463(b); 121.463(c); 121.463(d)  Interfaces: 4.2.5–op	
2.	Check that the Certificate Holder's manual contains information and instructions so that they do not use any person as an aircraft dispatcher for a particular airplane group unless that person has, with respect to an airplane of that group, satisfactorily completed initial dispatch training.  Sources: 121.135(b)(24); 121.463(a)(1)  Interfaces: 4.2.5–op	
3.	Check that the Certificate Holder's manual contains information and instructions so that they do not use any person as an aircraft dispatcher for a particular airplane group unless that person has,	

with respect to an airplane of that group, satisfactorily completed the appropriate transition training, if applicable.

Sources: 121.135(b)(24); 121.463(a)(1)

Interfaces: 4.2.5-op

4. Check that the Certificate Holder's manual contains information and instructions so that no person serves as an aircraft dispatcher for a particular airplane group unless that person has, with respect to an airplane of that group, satisfactorily completed initial dispatch training.

Sources: 121.135(b)(24); 121.463(a)(1)

Interfaces: 4.2.5-op

5. Check that the Certificate Holder's manual contains information and instructions so that no person serves as an aircraft dispatcher for a particular airplane group unless that person has, with respect to an airplane of that group, satisfactorily completed the appropriate transition training, if applicable.

Sources: 121.135(b)(24); 121.463(a)(1)

Interfaces: 4.2.5-op

6. Check that the Certificate Holder's manual contains information and instructions to ensure that before using a person, to serve as an aircraft dispatcher, on a particular airplane group that person has received operating familiarization consisting of at least 5 hours observing operations under this part from the flight deck or, for airplanes without an observer seat on the flight deck, from a forward passenger seat with headset or speaker. This requirement may be reduced to a minimum of 2 1/2 hours by the substitution of one additional takeoff and landing for an hour of flight *Sources:* 121.135(b)(24); 121.463(a)(2)

Interfaces: 4.3.2-op

7. Check that the Certificate Holder's manual contains information and instructions to ensure that no person serves as an aircraft dispatcher, on a particular airplane group until that person has received operating familiarization consisting of at least 5 hours observing operations under this part from the flight deck or, for airplanes without an observer seat on the flight deck, from a forward passenger seat with headset or speaker. This requirement may be reduced to a minimum of 2 1/2 hours by the substitution of one additional takeoff and landing for an hour of flight.

Sources: 121.135(b)(24); 121.463(a)(2)

Interfaces: 4.3.2-op

8. Check that the Certificate Holder's manual contains information and instructions to ensure that upon 90 days after initial introduction of an airplane of a new group into operations under this part, no person may serve as an aircraft dispatcher unless he or she has received operating familiarization consisting of at least 5 hours observing operations under this part from the flight deck or, for airplanes without an observer seat on the flight deck, from a forward passenger seat with headset or speaker. This requirement may be reduced to a minimum of 2 1/2 hours by the substitution of one additional takeoff and landing for an hour of flight.

Sources: 121.135(b)(24); 121.463(a)(2)

Interfaces: 4.3.2-op

9. Check that the Certificate Holder's manual contains information and instructions to ensure that upon 90 days after initial introduction of an airplane of a new group into operations under this part, the Certificate Holder does not use any person as an aircraft dispatcher unless he or she has received operating familiarization consisting of at least 5 hours observing operations under this part from the flight deck or, for airplanes without an observer seat on the flight deck, from a forward passenger seat with headset or speaker. This requirement may be reduced to a minimum of 2 1/2 hours by the substitution of one additional takeoff and landing for an hour of flight.

Sources: 121.135(b)(24); 121.463(a)(2)

Interfaces: 4.3.2-op

10. Check that the Certificate Holder's manual contains information and instructions to ensure that it does not use any person as an aircraft dispatcher for a particular type airplane unless that person has, with respect to that airplane, satisfactorily completed differences training, if applicable.

Sources: 121.135(b)(24); 121.463(b)

Interfaces: 4.2.5-op

11. Check that the Certificate Holder's manual contains information and instructions to ensure that no person serves as an aircraft dispatcher for a particular type airplane unless that person has, with respect to that airplane, satisfactorily completed differences training, if applicable.

Sources: 121.135(b)(24); 121.463(b)

Interfaces: 4.2.5-op

12. Check that the Certificate Holder's manual contains information and instructions to ensure they do not use any person as an aircraft dispatcher unless within the preceding 12 calendar months the aircraft dispatcher has satisfactorily completed operating familiarization consisting of at least 5 hours observing operations under this part, in one of the types of airplanes in each group to be dispatched. This observation shall be made from the flight deck or, for airplanes without an observer seat on the flight deck, from a forward passenger seat with headset or speaker. The requirement of paragraph (a) of this section may be reduced to a minimum of 2 1/2 hours by the substitution of one additional takeoff and landing for an hour of flight. The requirement of this paragraph may be satisfied by observation of 5 hours of simulator training for each airplane group in one of the simulators approved under Sec. 121.407 for the group. However, if the requirement of paragraph (a) is met by the use of a simulator, no reduction in hours is permitted.

Sources: 121.135(b)(24); 121.463(c)

Interfaces: 4.3.2-op

13. Check that the Certificate Holder's manual contains information and instructions to ensure no person serves as an aircraft

dispatcher unless within the preceding 12 calendar months the aircraft dispatcher has satisfactorily completed operating familiarization consisting of at least 5 hours observing operations under this part, in one of the types of airplanes in each group to be dispatched. This observation shall be made from the flight deck or, for airplanes without an observer seat on the flight deck, from a forward passenger seat with headset or speaker. The requirement of paragraph (a) of this section may be reduced to a minimum of 2 1/2 hours by the substitution of one additional takeoff and landing for an hour of flight. The requirement of this paragraph may be satisfied by observation of 5 hours of simulator training for each airplane group in one of the simulators approved under Sec. 121.407 for the group. However, if the requirement of paragraph (a) is met by the use of a simulator, no reduction in hours is permitted.

Sources: 121.135(b)(24); 121.463(c)

Interfaces: 4.3.2-op

14. Check that the Certificate Holder's manual contains information and instructions to ensure that they do not use any person as an aircraft dispatcher to dispatch airplanes in operations under this part unless the Certificate Holder has determined that he is familiar with all essential operating procedures for that segment of the operation over which he exercises dispatch jurisdiction. However, a dispatcher who is qualified to dispatch airplanes through one segment of an operation may dispatch airplanes through other segments of the operation after coordinating with dispatchers who are qualified to dispatch airplanes through those other segments. Sources: 121.135(b)(24); 121.463(d)

Interfaces: 4.3.2-op

15. Check that the Certificate Holder's manual contains information and instructions to ensure that no person serves as an aircraft dispatcher to dispatch airplanes in operations under this part unless the Certificate Holder has determined that he is familiar with all essential operating procedures for that segment of the operation over which he exercises dispatch jurisdiction. However, a dispatcher who is qualified to dispatch airplanes through one segment of an operation may dispatch airplanes through other segments of the operation after coordinating with dispatchers who are qualified to dispatch airplanes through those other segments. *Sources:* 121.135(b)(24); 121.463(d)

Interfaces: 4.3.2-op

1.115Does the Certificate Holder's Operational Control process comply with the related requirements of 14 CFR Section 121.465?
Related CFRs: 121.465(a); 121.465(b)(1); 121.465(b)(2); 121.465(b)(3); 121.465(c)

Related Design JTI's:

 Check that the Certificate Holder's manual system contains information and instructions to ensure that no aircraft dispatcher is scheduled for more than 10 consecutive hours of duty, except in cases where circumstances or emergency conditions beyond the □ Yes

□ No, Explain

control of the Certificate Holder require otherwise.

Sources: 121.135(b)(24); 121.465(b)(1)

Interfaces: 3.2.1-op; 6.1.4-op

2. Check that the Certificate Holder's manual system contains information and instructions to ensure if a dispatcher is scheduled for more than 10 hours of duty in 24 consecutive hours, the Certificate Holder shall provide him or her a rest period of at least eight hours at or before the end of 10 hours of duty.

Sources: 121.135(b)(24); 121.465(b)(2)

Interfaces: 6.1.4-op

3. Check that the Certificate Holder's manual system contains information and instructions to ensure that each dispatcher must be relieved of all duty with the Certificate Holder for at least 24 consecutive hours during any seven consecutive days or the equivalent thereof within any calendar month.

Sources: 121.135(b)(24); 121.465(b)(3)

Interfaces: 6.1.4-op

4. Check that the Certificate Holder's manual system contains information and instructions if authorized by the Administrator, that the Certificate Holder conducting flag operations when scheduling an aircraft dispatcher at a duty station outside of the 48 contiguous States and the District of Columbia, for more than 10 consecutive hours of duty in a 24-hour period that the aircraft dispatcher is relieved of all duty with the Certificate Holder for at least eight hours during each 24- hour period.

Sources: 121.135(b)(24); 121.465(c)

Interfaces: 6.1.4-op

1.116Does the Certificate Holder's Operational Control process comply with the related requirements of 14 CFR Section 121.590? Related CFRs: 121.590(a); 121.590(b)(1)

Related Design JTI's:

- Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that no air
- carrier and no pilot being used by an air carrier does not operate an airplane designated for at least 31 passenger seats into a land airport of any State of the United States unless that airport is certificated under 14 CFR Part 139, unless otherwise authorized by the Administrator. However, an air carrier may designate and use as a required alternate airport for departure or destination an airport that is not certificated under 14 CFR Part 139.

Sources: 121.135(a)(1); 121.590(a)

Interfaces: 3.1.13-op; 3.2.1-op; 5.1.6-op

2. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that no air carrier and no pilot being used by an air carrier does not operate an airplane designated for at least 31 passenger seats into a land airport of the District of Columbia unless that airport is certificated under 14 CFR Part 139, unless otherwise authorized by the Administrator. However, an air carrier may designate and use as a

□ Yes

□ No, Explain

Not Applicable

required alternate airport for departure or destination an airport that is not certificated under 14 CFR Part 139.

Sources: 121.135(a)(1); 121.590(a) Interfaces: 5.1.6-op; 3.2.1-op; 3.1.13-op

3. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that no air carrier and no pilot being used by an air carrier does not operate an airplane designated for at least 31 passenger seats into a land airport of any territory of the United States unless that airport is certificated under 14 CFR Part 139, unless otherwise authorized by the Administrator. However, an air carrier may designate and use as a required alternate airport for departure or destination an airport that is not certificated under 14 CFR Part 139.

Sources: 121.135(a)(1); 121.590(a) Interfaces: 5.1.6-op; 3.1.13-op; 3.2.1-op

4. Check that the Certificate Holder's manual system contains information and instructions to allow personnel concerned that no air carrier and no pilot being used by an air carrier does not operate an airplane designated for at least 31 passenger seats into a land airport of any possession of the United States unless that airport is certificated under 14 CFR Part 139, unless otherwise authorized by the Administrator. However, an air carrier may designate and use as a required alternate airport for departure or destination an airport that is not certificated under 14 CFR Part 139.

Sources: 121.135(a)(1); 121.590(a) Interfaces: 3.2.1-op; 3.1.13-op; 5.1.6-op

5. Check that the Certificate Holder's manual system contains information and instructions to ensure that the Certificate Holder conducting passenger–carrying operations with airplanes designed for less than 31 passenger seats may operate those airplanes into airports not certificated under 14 CFR Part 139 of this chapter if the following conditions are met: the airport is adequate for the proposed operation, considering such items as size, surface, obstructions, and lighting.

Sources: 121.135(b)(24); 121.590(b)(1) Interfaces: 3.1.13-op; 3.2.1-op; 5.1.6-op

1.117Does the Certificate Holder's Operational Control process comply with the related requirements of 14 CFR Section 121.357(c)(1)?

Related CFRs: 121.357(c)(1)

## Related Design JTI's:

1. Check that the Certificate Holder's manual contains a policy stating no person may dispatch an airplane (or begin the flight of an airplane in the case of a Certificate Holder, that does not use a dispatch system) under IFR or night VFR conditions when current weather reports indicate that thunderstorms, or other potentially hazardous weather conditions that can be detected with airborne weather radar, may reasonably be expected along the route to be flown, unless the airborne weather radar equipment is in satisfactory operating condition.

Sources: 121.357(c)(1); 121.135(b)(1)

□ Yes

☐ No, Explain

	2.	Interfaces: 3.2.1–op; 3.2.3–op Check that the Certificate Holder's manual contains information and instruction to ensure that no person may dispatch an airplane under IFR conditions, when current weather reports indicate that thunderstorms, or other potentially hazardous weather conditions that can be detected with airborne weather radar, may reasonably be expected along the route to be flown, unless the airborne weather radar equipment is in satisfactory operating condition.  Sources: 121.357(c)(1); 121.135(b)(24) Interfaces: 3.2.1–op; 3.2.3–op	
	3.	Check that the Certificate Holder's manual contains information and instruction to ensure that no person may dispatch an airplane under night VFR conditions, when current weather reports indicate that thunderstorms, or other potentially hazardous weather conditions that can be detected with airborne weather radar, may reasonably be expected along the route to be flown, unless the airborne weather radar equipment is in satisfactory operating condition.  Sources: 121.357(c)(1); 121.135(b)(24)  Interfaces: 3.2.3–op; 3.2.1–op	
		es the Certificate Holder's Operational Control process comply with	☐ Yes
		related requirements of 14 CFR Section 121.593? ated CFRs: 121.593	☐ No, Explain
			☐ Not Applicable
	1.	ated Design JTI's: Check that the Certificate Holder's manual system contains	
	••	information and instructions that no person may start a flight unless an aircraft dispatcher specifically authorizes that flight.  Sources: 121.135(b)(24); 121.593  Interfaces: 3.2.1-op	
	2.	Check that the Certificate Holder's manual system contains information and instructions when an airplane lands at an intermediate airport specified in the original dispatch release and remains there for not more than one hour no person may start a flight unless an aircraft dispatcher specifically authorizes that flight. Sources: 121.135(b)(24); 121.593  Interfaces: 3.2.1–op	
1.119	Doe	es the Certificate Holder's Operational Control process comply with	□ Yes
		related requirements of 14 CFR Section 121.595? ated CFRs: 121.595(a); 121.595(b)	□ No, Explain □ Not Applicable
	Rela	ated Design JTI's:	
	1.	Check that the Certificate Holder's manual system contains information and instructions that no person may start a flight unless an aircraft dispatcher specifically authorizes that flight.  Sources: 121.135(b)(24); 121.595(a)  Interfaces: 3.2.1-op	
	2.	Check that the Certificate Holder's manual system contains information and instructions that no person may continue a flight from an intermediate airport without re–dispatch if the airplane has been on the ground more than six hours.  Sources: 121.135(b)(24); 121.595(b)	

Interfaces: 3.2.1-op				
1.120Does the Certificate Holder's Operational Control process comply with the related requirements of 14 CFR Section 121.597? Related CFRs: 121.597(a); 121.597(b); 121.597(c)			☐ Yes ☐ No, Explain ☐ Not Applicable	
		Rela	ated Design JTI's:	
		1.	Check that the Certificate Holder's manual system contains information and instructions that no person may start a flight under a flight following system without specific authority from the person authorized by the operator to exercise operational control over the flight.  Sources: 121.135(b)(24); 121.597(a)	
		2.	Interfaces: 7.1.4–op; 3.1.13–op Check that the Certificate Holder's manual system contains information and instructions to that no person may start a flight unless the pilot in command has executed a flight release setting forth the conditions under which the flights will be conducted.  Sources: 121.135(b)(24); 121.597(b) Interfaces: 7.1.4–op; 3.1.13–op	
		3.	Check that the Certificate Holder's manual system contains information and instructions to that no person may start a flight unless the person authorized by the operator to exercise operational control over the flight has executed a flight release setting forth the conditions under which the flights will be conducted.  Sources: 121.135(b)(24); 121.597(b)  Interfaces: 7.1.4-op; 3.1.13-op	
		4.	Check that the Certificate Holder's manual system contains information and instructions that the pilot in command may sign the flight release only when he and the person authorized by the operator to exercise operational control believe that the flight can be made with safety.  Sources: 121.135(b)(24); 121.597(b)  Interfaces: 3.1.13–op; 7.1.4–op	
		5.	Check that the Certificate Holder's manual system contains information and instructions to prohibit a flight, from continuing from an intermediate airport, without a new flight release if the aircraft has been on the ground more than six hours.  Sources: 121.135(b)(24); 121.597(c)  Interfaces: 3.1.13-op; 7.1.4-op	
1	1.121	Doe	es the Certificate Holder's Operational Control process comply with	□ Yes
		the	related requirements of 14 CFR Section 121.611? ated CFRs: 121.611	□ No, Explain
		Rela	Check that the Certificate Holder's manual system contains information and instructions that no person may dispatch an aircraft for VFR operation unless the ceiling en route, as indicated by available weather reports or forecasts, or any combination thereof, are and will remain at or above applicable VFR minimums until the aircraft arrives at the airport or airports specified in the dispatch release.	

Sources: 121.135(b)(24); 121.611

Interfaces: 3.2.1-op

2. Check that the Certificate Holder's manual system contains information and instructions that no person may release an aircraft for VFR operation unless the ceiling en route, as indicated by available weather reports or forecasts, or any combination thereof, are and will remain at or above applicable VFR minimums until the .aircraft arrives at the airport or airports specified in the flight release.

Sources: 121.135(b)(24); 121.611

Interfaces: 3.1.13-op

3. Check that the Certificate Holder's manual system contains information and instructions that no person may dispatch an aircraft for VFR operation unless the visibility en route, as indicated by available weather reports or forecasts, or any combination thereof, are and will remain at or above applicable VFR minimums until the aircraft arrives at the airport or airports specified in the dispatch release

Sources: 121.135(b)(24); 121.611

Interfaces: 3.2.1-op

4. Check that the Certificate Holder's manual system contains a information and instructions that no person may release an aircraft for VFR operation unless the visibility en route, as indicated by available weather reports or forecasts, or any combination thereof, are and will remain at or above applicable VFR minimums until the .aircraft arrives at the airport or airports specified in the flight release.

Sources: 121.135(b)(24); 121.611

Interfaces: 3.1.13-op

1.122Does the Certificate Holder's Operational Control process comply with the related requirements of 14 CFR Section 121.613?

Related CFRs: 121.613

Related Design JTI's:

 Check that the Certificate Holder's manual system contains information and instructions as provided in 14CFR Part 121.615, no person may dispatch an aircraft for operations under IFR, unless appropriate weather reports or forecasts, or any combination thereof, indicate that the weather conditions will be at or above the authorized minimums at the estimated time of arrival at the airport or airports to which dispatched.

Sources: 121.135(b)(24); 121.613

Interfaces: 3.2.1-op

2. Check that the Certificate Holder's manual system contains information and instructions as provided in 14CFR Part 121.615, no person may dispatch an aircraft for operations under IFR, unless appropriate weather reports or forecasts, or any combination thereof, indicate that the weather conditions will be at or above the authorized minimums at the estimated time of arrival at the airport or airports to which dispatched.

□ Yes

□ No, Explain

;	3.	Sources: 121.135(b)(24); 121.613 Interfaces: 3.1.13–op Check that the Certificate Holder's manual system contains information and instructions provided in 14CFR Part 121.615, no person may dispatch an aircraft for operations under over the top (if applicable), unless appropriate weather reports or forecasts, or any combination thereof, indicate that the weather conditions will be at or above the authorized minimums at the estimated time of arrival at the airport or airports to which dispatched.  Sources: 121.135(b)(24); 121.613 Interfaces: 3.2.1–op	
	4.	Check that the Certificate Holder's manual system contains information and instructions provided in 14CFR Part 121.615, no person may release an aircraft for operations under over the top (if applicable), unless appropriate weather reports or forecasts, or any combination thereof, indicate that the weather conditions will be at or above the authorized minimums at the estimated time of arrival at the airport or airports to which released.  Sources: 121.135(b)(24); 121.613  Interfaces: 3.1.13–op	
		s the Certificate Holder's Operational Control process comply with	Yes
		related requirements of 14 CFR Section 121.615(a)? ated CFRs: 121.615(a)	□ No, Explain
	Rela	ated Design JTI's:	
	1.	Check that the Certificate Holder's manual system contains information and instructions that no person may dispatch an aircraft for a flight that involves extended overwater operation unless appropriate weather reports or forecasts or any combination thereof, indicate that the weather conditions will be at or above the authorized minimums at the estimated time of arrival at any airport to which dispatched or to any required alternate airport.  Sources: 121.135(b)(24); 121.615(a)  Interfaces: 3.2.1-op	
?	2.	Check that the Certificate Holder's manual system contains information and instructions that no person may release an aircraft for a flight that involves extended overwater operation unless appropriate weather reports or forecasts or any combination thereof, indicate that the weather conditions will be at or above the authorized minimums at the estimated time of arrival at any airport to which released or to any required alternate airport.  Sources: 121.135(b)(24); 121.615(a)  Interfaces: 3.1.13–op	
		s the Certificate Holder's Operational Control process	□ Yes
	121	uply with the related requirements of 14 CFR Section .631(a)? ated CFRs: 121.631(a)	□ No, Explain
		ated Design JTI's:	
	1.	Check that the Certificate Holder's manual system contains information and instruction to ensure that	

	Certificate Holder may specify any regular, provisional, or	
	refueling airport, authorized for the type of aircraft, as a	
	destination for the purpose of original dispatch.	
	Sources: 121.135(b)(24); 121.631(a)	
4 405	Interfaces: 5.1.6-op; 2.1.2-op; 2.1.2-aw; 3.2.1-op	
	Does the Certificate Holder's Operational Control process comply with	□ Yes
	he related requirements of 14 CFR Section 121.652?	□ No, Explain
	Related CFRs: 121.652(a)	
	Related Design JTI's:	
	<ol> <li>Check that the Certificate Holder's manual system includes</li> </ol>	
	information and instructions that if the pilot in command of an	
	airplane has not served 100 hours as pilot in command in operations	
	under this part in the type of airplane he is operating, the MDA or	
	DH and visibility landing minimums in the Certificate Holder's	
	operations specification for regular, provisional, or refueling airports	
	are increased by 100 feet and one–half mile (or the RVR	
	equivalent). The MDA or DH and visibility minimums need not be increased above those applicable to the airport when used as an	
	alternate airport, but in no event may the landing minimums be less	
	than 300 and 1.	
	Sources: 121.135(b)(24); 121.652(a)	
	Interfaces: 4.3.2-op; 3.1.13-op; 3.2.1-op	
1.126	Does the Certificate Holder's Operational Control process	□ Yes
	comply with the guidance contained in FAA Order 8400.10?	□ No, Explain
	Related Design JTI's:	
	Certificate Holders manual states how the operator	
	complies with paragraph C054 (b) of the opspecs	
	(operable centerline lighting and 15% additional runway for	
	turbojet operations for operations below 300 and _ ).	
	Sources: 8400.10, Vol. 6, Chap 2, Section 18, Paragraph	
	Fig. 6.2.18.1 I, J (8)	
	2. Check that the Certificate Holder has evaluated the space	
	provided for the number of people working in the dispatch	
	center. Is the temperature, lighting and noise level	
	conducive to effective human performance? Is access to	
	the facility controlled?	
	Sources: 8400.10, Vol. 6, Chap 2, Section 18, Paragraph	
	Fig. 6.2.18.1 IV A 1,2,3.	
;	3. Check that the Certificate Holder has definitions of	
	domestic, flag and supplemental operations. Are there	
	clear definitions of the rules under which each of	
	operations is conducted?	
	Sources: 8400.10, Vol. 6, Chap 2, Section 18, Paragraph	
	Fig. 6.2.18.1.I, A (2)	

## SAI SECTION 1 – PROCEDURES ATTRIBUTE –Drop Down Menu

- 1. No procedures, policy, instructions or information specified.
- 2. Procedures or instructions and information do not identify (who, what, when, where, how).
- 3. Procedures, policy or instructions and information do not comply with CFR.
- 4. Procedures, policy or instructions and information do not comply with FAA policy and guidance.
- 5. Procedures, policy or instructions and information do not comply with other documentation (e.g., manufacturer's data, Jeppesen's Charts, etc.).
- 6. Procedures, policy or instructions and information unclear or incomplete.
- 7. Documentation quality (e.g., unreadable or illegible).
- 8. Procedures, policy or instructions and information inconsistent across Certificate Holder manuals (FOM Flight Operations Manual to GMM General Maintenance Manual, etc.).
- 9. Procedures, policy or instructions and information inconsistent across media (e.g., paper, microfiche, electronic).
- 10. Resource requirements incomplete (personnel, facilities, equipment, technical data).
- 11. Other.

#### SAI SECTION 2 - CONTROLS ATTRIBUTE

**Objective:** Controls are checks and restraints designed into a process to ensure a desired result. The questions in this section of the data collection tool are designed to assist the inspector in determining if checks and restraints are designed into the process to ensure the desired result is achieved. Controls should be written into the manual system to ensure that the most important manual policies, procedures or instructions and information will be complied with.

Controls may be in the form of "administrative controls" which are secondary or supplemental written procedures. Like written procedures, administrative controls also need to provide answers to the associated who, what, when, where and how type questions. Controls may also be in the form of "engineered controls" such as automated features or mechanical actions or devices (i.e., safety devices, warning devices, etc.).

uev	ices (i.e., salety devices, warring devices, etc.).		
Tasks			
	To meet this objective, the inspector must accomplish the following tasks:		
1	Review the control questions below.		
2	Review the Certificate Holder's policies, procedures, instructions and inforunderstanding of the controls that it has documented.	mation to gain an	
Que	estions		
	To meet this objective, the inspector must answer the following questions:		
2	Are the following controls built into the Operational Control process:		
2.1	Is there a control in place to ensure that flights are released in accordance with the Certificate Holder's procedures?	☐ Yes ☐ No, Explain	
2.2	Is there a control in place to ensure that flights are only operated over approved areas and routes in accordance with the Certificate Holder's operations specifications?	☐ Yes ☐ No, Explain	
2.3	Is there a control in place to ensure that the Certificate Holder has sufficient facilities for releasing and monitoring its flights?	☐ Yes ☐ No, Explain	
2.4	Is there a control in place to ensure that dispatchers are certificated and qualified in accordance with the Certificate Holder's procedures?	☐ Yes ☐ No, Explain ☐ Not Applicable	
2.5	Is there a control in place to ensure that flight followers are qualified in accordance with the Certificate Holder's procedures?	☐ Yes ☐ No, Explain ☐ Not Applicable	
2.6	Is there a control in place to ensure that flight crew personnel are advised of all changes that may affect safety of flight?	☐ Yes ☐ No, Explain	
2.7	Is there a control in place to ensure that the Certificate Holder can communicate with a flight at any point along the route?	☐ Yes ☐ No, Explain	
2.8	Is there a control in place to ensure that the Certificate Holder identifies special areas, routes, and airports?	☐ Yes ☐ No, Explain	
2.9	Is there a control in place to ensure that flights are conducted with appropriately trained and qualified crewmembers?	☐ Yes ☐ No, Explain	
2.10	Ols there a control in place to ensure that the Certificate Holder provides the flight crews with all appropriate weather information and the associated minimums?	☐ Yes ☐ No, Explain	

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2.11 Is there a control in place to ensure that dispatchers / flight followers comply with the Certificate Holder's emergency handling procedures?	☐ Yes ☐ No, Explain
2.12Is there a control in place to ensure that the pilot in command notifies the appropriate ground stations of any changes or irregularities in the flight?	☐ Yes ☐ No, Explain
2.13Is there a control in place to ensure that flights are only conducted into airports that are certified under 14 CFR Part 139 or are authorized by the Administrator?	☐ Yes ☐ No, Explain
2.14Is there a control in place to ensure that flights are initiated, canceled, or diverted in accordance with the Certificate Holder's procedures?	☐ Yes ☐ No, Explain
2.15Is there a control in place to ensure that the pilot in command ensures the safety of the passengers, crew and cargo during the flight?	☐ Yes ☐ No, Explain
2.16Is there a control in place to ensure that flights are planned to allow for the prevailing winds and ensure sufficient time for aircraft servicing at intermediate stops?	☐ Yes ☐ No, Explain
2.17Is there a control in place to ensure that wet leases and interchange agreements are conducted according to the Certificate Holder's procedures?	☐ Yes ☐ No, Explain ☐ Not Applicable
2.18 Does the Certificate Holder have a documented method for assessing the impact of any changes made to the controls in the Operational Control process?	☐ Yes ☐ No, Explain

# SAI SECTION 2 – CONTROLS ATTRIBUTE –Drop Down Menu

- 1. No controls specified.
- 2. Documentation for the controls do not identify (who, what, when, where, how).
- 3. Controls incomplete.
- 4. Controls could be circumvented.
- 5. Controls could be unenforceable.
- 6. Resource requirements incomplete (personnel, facilities, equipment, technical data).
- 7. Other.

#### SAI SECTION 3 - PROCESS MEASUREMENT ATTRIBUTE

**Objective:** Process measurements are used by the Certificate Holder to measure and assess its processes to identify and correct problems or potential problems and to make improvements to the processes. The questions in this section of the data collection tool are designed to assist the inspector in determining if the Certificate Holder measures or assesses information to identify, analyze and document potential problems with the process. Process measurements are basically a Certificate Holder's internal evaluation or auditing of the most important policies, procedures or instructions and information associated with an element.

To prevent the duplication of work that would otherwise occur, Process Measurements are most commonly addressed through a combination of auditing features contained in both the Certificate Holder's Safety Program/Internal Evaluation Program (for Operations and Cabin Safety related issues) and the auditing function of the Continuous Analysis &Surveillance System (for Airworthiness or Maintenance/Inspection related issues). The Director of Safety and the Quality Assurance Department often work in conjunction to accomplish this function for the Certificate Holder. This approach simply requires amendment of the Safety Program/Internal Evaluation Program audit forms or checklists and the Continuous Analysis &Surveillance System audit forms or checklists to include the specific process measurements for each element.

Tas	ks	
	To meet this objective, the inspector must accomplish the following tasks	:
1	Review the process measurement questions below.	
2	Review the Certificate Holder's policies, procedures, instructions and infogain an understanding of the process measurements that it has document	
Qu	estions	
	To meet this objective, the inspector must answer the following questions	S:
3	Does the Certificate Holder's Operational Control process include the foll process measurements:	owing
3.1	Process measurements that would reveal if the Certificate Holder failed to release flights in accordance with its procedures?	☐ Yes ☐ No, Explain
3.2	Process measurements that would reveal if the Certificate Holder conducted any flights over areas or routes that were not approved in accordance with the operations specifications?	☐ Yes ☐ No, Explain
3.3	Process measurements that would reveal if the Certificate Holder's facilities were not sufficient for releasing and monitoring its flights?	☐ Yes ☐ No, Explain
3.4	Process measurements that would reveal if the Certificate Holder failed to use certificated and qualified dispatchers to exercise its authorized operational control duties?	☐ Yes ☐ No, Explain ☐ Not Applicable
3.5	Process measurements that would reveal if the Certificate Holder failed to use qualified flight followers to exercise its authorized operational control duties?	☐ Yes ☐ No, Explain ☐ Not Applicable
3.6	Process measurements that would reveal if the Certificate Holder failed to advise flight crew personnel of any changes that may affect safety of flight?	☐ Yes ☐ No, Explain
3.7	Process measurements that would reveal if the Certificate Holder was not able to communicate with a flight at any point along the	☐ Yes

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ro	oute?	
	Process measurements that would reveal if the Certificate Holder ailed to identify special areas, routes, and airports?	☐ Yes ☐ No, Explain
	Process measurements that would reveal if the Certificate Holder failed to conduct flights with appropriately trained and qualified crewmembers?	
fa	Process measurements that would reveal if the Certificate Holder ailed to provide the flight crews with all appropriate weather information and the associated minimums?	☐ Yes ☐ No, Explain
fo	Process measurements that would reveal if dispatcher / flight ollower personnel failed to comply with the Certificate Holder's mergency handling procedures?	☐ Yes ☐ No, Explain
fa	Process measurements that would reveal if the pilot in command ailed to notify the appropriate ground stations of any changes or any irregularities in the flight?	☐ Yes ☐ No, Explain
С	Process measurements that would reveal if any flights were conducted into airports that were not certified under 14 CFR Part 39 or authorized by the Administrator?	☐ Yes ☐ No, Explain
fa		☐ Yes ☐ No, Explain
fa		☐ Yes ☐ No, Explain
fa	Process measurements that would reveal if the Certificate Holder alled to plan for flights to allow for the prevailing winds and ensure sufficient time for aircraft servicing at intermediate stops?	☐ Yes ☐ No, Explain
F	Holder's procedures for conducting wet leases and interchange	☐ Yes ☐ No, Explain ☐ Not Applicable
		☐ Yes ☐ No, Explain
h	Does the organization that conducts the process measurements ave direct access to the person with responsibility for the Operational Control process?	☐ Yes ☐ No, Explain

# SAI SECTION 3 – PROCESS MEASUREMENT ATTRIBUTE –Drop Down Menu

- 1. No process measurements specified.
- 2. Documentation for the process measurements does not identify (who, what, when, where, how).
- 3. Inability to identify negative findings.
- 4. No provisions for implementing corrective actions.
- 5. Ineffective follow-up to determine effectiveness of corrective actions.
- 6. Resources requirements (personnel, facilities, equipment, technical data).
- 7. Other.

#### SAI SECTION 4 - INTERFACES ATTRIBUTE

**Objective:** Interfaces are used by the Certificate Holder to identify and manage the interactions between processes. The questions in this section of the data collection tool are designed to assist the inspector in determining whether or not interactions between the procedures, policies or instructions and information associated with other independent processes within the Certificate Holder's organization are documented. Written procedures, policies or instructions and information that are interrelated and located in different manuals within the Certificate Holder's manual system need to be consistent and complement each other. For the interfaces to be effectively managed, it is not only important to identify what the interfaces are, but it is imperative to document the specific location of the interfaces within the Certificate Holder's manual system.

#### Tasks

To meet this objective, the inspector must accomplish the following tasks:

- 1 Review the interfaces associated with the Operational Control process that have been identified along with the individual questions in the Procedures Section (1) of this data collection tool.
- 2 Review the Certificate Holder's policies, procedures, instructions and information to gain an understanding of the interfaces that it has documented.

#### Questions

To meet this objective, the inspector must answer the following questions:

NOTE: ALL EXPLANATIONS IN THE DROP DOWN MENU FOR "NO" ANSWERS MUST INCLUDE THE INDIVIDUAL QUESTION NUMBER FROM THE PROCEDURES SECTION (1) OF THIS DATA COLLECTION TOOL AND THE ELEMENT NUMBER(S) OF THE INTERFACE(S) THAT WERE NOT ADDRESSED.

- 4 4. Does the Certificate Holder's manual:
- 4.1 Properly address the interfaces that are identified along with the individual questions in the Procedures Section (1)?
  4.2 Document a method for assessing the impact of any changes to the associated interfaces within the Operational Control process?
- 4.3 List additional interfaces identified during the accomplishment of this SAI.

# SAI SECTION 4 – INTERFACES ATTRIBUTE –Drop Down Menu

- 1. No interfaces specified.
- 2. The following interfaces not identified within the Certificate Holder's manual system:
- 3. Interfaces listed are inaccurate.
- 4. Specific location of interfaces not identified within the manual system.
- 5. Other

#### SAI SECTION 5 - MANAGEMENT RESPONSIBILITY & AUTHORITY ATTRIBUTE

Objective: The questions in this section of the data collection tool address the responsibility and authority of the process. They are designed to assist the inspector in determining if there is a clearly identifiable, qualified and knowledgeable person who is responsible for the process, is answerable for the quality of the process and has the authority to establish and modify the process. (The person with the authority may or may not be the person with the responsibility.)

Tasks

To meet this objective, the inspector must accomplish the following tasks:

Identify the person who has overall authority for the Operational Control process.

	To meet this objective, the inspector must accomplish the following tasks:	
1	Identify the person who has overall responsibility for the Operational Control	process.
2	Identify the person who has overall authority for the Operational Control proc	ess.
3	Review the duties and responsibilities of the person(s), documented in the	
	Certificate Holder's manual.	
4	Review the appropriate organizational chart.	
Que	estions	
	To meet this objective, the inspector must answer the following questions:	
5.	Are the following aspects of the Management Responsibility and Authority At addressed in the Operational Control process:	tributes
5.1	Does the Certificate Holder's manual clearly identify who is responsible for	□ Yes
	the quality of the Operational Control process?	□ No, Explain
		Name/Title:
5.2	Does the Certificate Holder's manual clearly identify who has authority to	□ Yes
	establish and modify the policies, procedures, instructions and information for the Operational Control process?	□ No, Explain
		Name/Title:
		Traine/ Title:
5.3	Does the Certificate Holder's manual include the duties and	□Yes
0.0	responsibilities of those who manage the work required by the	□ No, Explain
	Operational Control process?	i⊸ ivo, Expiairi
	SRRs: 121.135(b)(2)	
5.4	Does the Certificate Holder's manual include instructions and information for	□ Yes
	those who manage the work required by the Operational Control process?	□ No, Explain
	SRRs: 121.135(a)(1)	
<b>ე</b> .ე	Does the Certificate Holder's manual clearly and completely document the authority for this position?	□ Yes
		□ No, Explain
5.6	Does the Certificate Holder's manual clearly and completely	☐ Yes
	document their qualification standards for the person having responsibility for the Operational Control process?	□ No, Explain
5 7	Does the Certificate Holder's manual clearly and completely	□Yes
0.7	document their qualification standards for the person having authority	_
	to establish and modify the Certificate Holder's policies, procedures,	□ No, Explain
	instructions and information for the Operational Control process?	
5.8	Does the Certificate Holder's manual clearly and completely document the	□ Yes
	procedures for delegation of authority for the Operational Control process?	□ No. Explain

4. Other.

# SAI SECTION 5 – MANAGEMENT RESPONSIBILITY & AUTHORITY ATTRIBUTE —Drop Down Menu 1. Not documented. 2. Documentation unclear. 3. Documentation incomplete.